

BOARD OF COUNTY COMMISSIONERS

Human Resources Department

1800 27<sup>TH</sup> Street, Vero Beach, Florida 32960  
(772) 567-8000 Ext. 1456, Fax#: (772) 770-5004



**REQUEST TO CHANGE NAME**

Current Name: \_\_\_\_\_

Employee #: \_\_\_\_\_

Employee DOB: \_\_\_\_\_

New Name: \_\_\_\_\_

As of: \_\_\_\_\_

Reason:           Marriage

                      Divorce

                      Other

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

- C:   BCBS - fax
- FRS - fax
- AFLAC - fax
- NATIONWIDE – email
- FLEX - email
- VLTD - online
- DENTAL – online
- VISION - online

**If a retiree send a copy to Finance**