

**REQUEST FOR WORKERS' COMPENSATION SUPPLEMENT
NON-UNION EMPLOYEES**

Under AM 702.1-4a, Employees who are on workers' compensation leave may supplement their workers' compensation payments with sick leave until their balance is reduced to 240 hours, at such time the employee may use vacation leave. Once all vacation has been used, up to half the employee's remaining sick leave balance may be used.

Sick Leave Only (Use my accrued sick leave to supplement my wages until my balance has been reduced to 240 hours or I return to work.)

- Supplement equal to 33 1/3
- Specific number of hours (_____ hours biweekly)

Combined Sick & Vacation Leave (Use my accrued sick & vacation leave to supplement my wages until my sick leave has been reduced to 240 hours, all vacation leave has been exhausted and half of the remaining sick leave balance has been used.)

- Supplement equal to 33 1/3
- Specific number of hours (_____ hours biweekly)

Employee's Signature

Date

Print Name