



**POSITION:** Member of the Construction Board of Adjustment and Appeals

**TIME COMMITMENT:** Approximately 2 hours per meeting, serving a four-year term.

**MEMBERSHIP:**

The Construction Board of Adjustment and Appeals (CBAA) is a quasi-judicial local planning agency composed of nine Voting Members. A simple majority of the board (five) shall constitute a quorum.

Meetings are generally scheduled on an as-needed basis and within 30 calendar days after notice of an appeal being received. They're held at the County Administration Building A, 1801 27<sup>th</sup> Street, Vero Beach, in the Commission Chambers.

New board members are required to complete a limited financial disclosure (Form 1), and upon leaving, must file a final disclosure statement within 60 days.

**RESPONSIBILITIES:**

The primary responsibilities of the CBAA are as follows:

- Revoke or suspend the registration of any person approved, registered, or licensed who shall be guilty of any one or more of the offenses listed in IRC Code §400.07 and 400.08;
- Hear appeals of decisions, administrative complaints, and interpretations of the building official relating to County ordinances, rules, and regulations;
- Hear appeals of decisions and interpretations of the building and fire codes for the construction of buildings throughout the County and review proposed changes in the building code;
- Review the owner of a building, structure or service system, or his duly authorized agent, whom may request a hearing before or appeal a decision of the building official to the Construction Board of Appeals whenever any of the conditions listed in the Florida Building code § 113.4.1 are claimed to exist.