



POSITION: Member of the Code Enforcement Board

TIME COMMITMENT: Approximately 5 hours per month, serving a three-year term

MEMBERSHIP:

The Indian River County Code Enforcement Board (CEB) consists of seven members, with four constituting a quorum. CEB members must be residents of Indian River County and registered voters.

Meetings are generally scheduled on the fourth Monday of each month, except for the month of December. The meetings are held at 1:30 PM in County Administration Building A, 1801 27th Street, Vero Beach, in the Commission Chambers.

New board members are required to complete a limited financial disclosure (Form 1). The Form 1 must also be filed annually and, upon leaving, within 60 days.

RESPONSIBILITIES:

The primary responsibilities of the CEB are as follows:

- Hear code enforcement cases, including testimony and the review of facts and evidence;
- Take testimony under oath;
- Subpoena evidence;
- Subpoena alleged violators and witnesses to Code Enforcement Board hearings;
- Issue Orders (having the force of law) concerning code enforcement violations, time extensions, fines, and compliance as they relate to the resolution of individual code enforcement cases;
- Adopt rules for the conduct of hearings.