

**CHILDREN'S SERVICES ADVISORY COMMITTEE
MINUTES SUMMARY
Approved: _____**

DATE: September 17, 2007; 5:30 PM

LOCATION: Indian River County Administration Complex, 1800 27th Street, Vero Beach, Florida, Building B1, Room B501.

COMMITTEE MEMBERS PRESENT: Miranda Swanson, Chairperson, Lou Aprile, Karen Deigl, Erin Grall, Kip Jacoby, Judy Jones, Harry J. La Cava, Gerry Lamothe, Vern Melvin, and Roy Raymond.

COMMITTEE MEMBERS ABSENT: Bob Johnson, P. Pritchett, P. Kanarek and Peter O'Bryan, BCC Liaison.

STAFF & GUESTS: Brad Bernauer, and Marion Masterson. Guests: [Freddie Woolfork](#), [Angelia Perry](#), [Jerome Gayman](#) and [Jennifer Wilson](#).

MEETING CALLED TO ORDER: by Miranda Swanson, Chair, a quorum was present; Notice of Meeting was duly mailed and published. Chair welcomed Harry J. La Cava, Superintendent of Schools for Indian River County, as a new member.

MINUTES: Chairman called for approval of the Minutes of June, 2007. (There was not a quorum at the May meeting, resulting in Notes that do not require approval).

**ON MOTION BY Karen Deigl, SECONDED BY Erin Grall, the
Committee, by majority vote, approved the Minutes of June 2007.**

NEEDS: Karen Deigl reported that the subcommittee will meet October 4, 2007.

GRANT: Grant Aprile reported that the Grant Review Subcommittee will meet on October 1, 2007.

GYAC'S REQUEST FOR CHANGES TO FRONTLINE FOR TEENS PROGRAM. GYAC has requested permission to change the RFP for 2007-08 Funds, to conduct the Frontline Program independently from Frontline (Fort Pierce).

Discussion: Brad Bernauer reported to the committee that upon receipt of the request he consulted Marian E. Fell, of the IRC Attorney's Office. He was informed by the attorney's office that the Board of County Commissioners had accepted the original RFP on September 12, 2007; and any changes to the original RFP would result in forfeiture of the award of \$52,000.

Lou April, Grant Subcommittee Chair, stated that changing the RFP after acceptance is not acceptable to the Grant Review Subcommittee. Erin Grall (also a member of the Grant Review Subcommittee) agreed that GYAC should not change plans in "mid-stream", and the agency would be heavily scrutinized during the upcoming grant year regarding prompt reporting of goals achieved, student attendance and a general improvement in communication with Children's Services Advisory Committee staff. Staff will hold unscheduled monitoring of GYAC Frontline during the year; will require a report on the number of youth served, and youth served by multiple programs. CSAC members may attend a monitoring. Vern Melvin, also a member of the Children's Services Council of St. Lucie County, added that CSC St. Lucie had also noted a weakness in Frontline's administrative resources and advised Frontline to partner with another program to address this issue.

Gerome Gaymen, Frontline Representative and Freddy Woolfork, GYAC Representative agreed to rescind the request to amend the RFP for 2007-08 funds.

EARLY LEARNING COALITION'S FINANCIAL REPORT. Kip Jacoby, also a member of the Grant Review Subcommittee reported that he had reviewed the latest financial audit of Early Learning Coalition (ELC). He expressed concern regarding the audit report and compliance report.

The audit was not filed with ELC's RFP application. Upon the subcommittee's inquiry at the grant review on June 8th, ELC stated that the audit was complete and they would deliver a copy to Staff; and when Grant members also inquired if there were issues to be aware of; ELC responded; "No". The new Executive Director, Nancy Kline, was present at the interview. Vern Melvin, also a member of the ELC Board, addressed the issue by stating that the new Executive Director was taking steps to correct errors, and that portion of the funding dollars in question had been reconciled. Erin Grall, also a member of the United Way Review Board, had stated that the United Way Board also working with ELC and expects to see a clean report by their November meeting. All agreed that this was a valuable program, subsidized by State "matching dollars". Grant Review will re-interview ELC at their October 4th meeting.

CHAIR'S REPORT. Chair reported that the Oversight Committee is scheduled to meet on September 27th, United Way, 1836 14th Avenue, Vero Beach, FL. (567-8900).

The Chair adjourned the meeting.

Meeting Adjourned