

CHILDREN'S SERVICES ADVISORY COMMITTEE

The Indian River County (IRC) Children's Services Advisory Committee (CSAC) met at 5:30 p.m. on Monday, March 14, 2016, in County Administration Building B 1800 27th Street, Vero Beach, Florida.

MEMBERS PRESENT:

Miranda Hawker, IRC Health Department, Chairman
Michele Falls, District 4 Appointee
Caryn Toole, Member at Large
Bob McPartlan, Department of Children and Families (DCF) Appointee
Kip Jacoby, Member-at-Large Appointee
Judy Jones, District 2 Appointee
Hope Woodhouse, District 3 Appointee
Dr. Mark Rendell, School District of Indian River County
Paul Reeves, District 1 Appointee
Deryl Loar, Sheriff, Appointee
Peter O'Bryan, Non-Voting Commission Liaison

MEMBERS ABSENT:

Paul Tanner, District 5 Appointee
Victoria Griffin, Judge, Ex-Officio

IRC Staff:

Brad Bernauer, IRC Human Services Director
Tina Cournoyer, Commissioner Assistant (Not Present)

Call to Order

Ms. Hawker called the meeting to order at 5:30 p.m., at which time it was determined there was a quorum present. She congratulated the Committee for the Board of County Commission 4-1 vote for over \$1M to Children's Services.

The members discussed the public confusion of what Children's Services and/or the School Board covered and agreed they would have a need to clarify their responsibilities before seeking future funding.

Approval of Minutes December 7, 2015

ON MOTION BY Mr. Jacoby, SECONDED BY Ms. Woodhouse, the members voted unanimously (10-0) to approve the minutes of December 7, 2015 as presented.

Needs Committee Report—Ms. Hope Woodhouse

Ms. Woodhouse announced there were no major changes made to the Needs Assessment from last year.

Grant Review Report—Mr. Kip Jacoby

Mr. Jacoby reported the Grant Review Subcommittee held an organizational planning meeting in January, 2016 to determine which agencies would have a site visit. Mr. Bernauer said they decided site visits would be mandatory for newly funded programs or programs about which the committee had specific concerns.

Mr. Bernauer reported the Grant Review Subcommittee reviewed two programs during their February meeting: Dasie Hope Center (DHC) and Big Brothers/Big Sisters.

Mr. Jacoby announced the following presentations were scheduled during the Grant Review meeting on April 4, 2016: Youth Guidance, Castle, and Children's Home Society. Site visits to Crossover Mission and Gifford Youth Orchestra were scheduled for later in April.

Mr. Jacoby said monitoring of programs was in progress, with the exception of Junior League, who had not used their money from this year yet, nor had they turned in a report or a request for more funding.

Request For Proposal (RFP #2016030)—Mr. Brad Bernauer

Mr. Brad Bernauer had previously distributed the updated RFP for members to review. He said the only change this year was the agencies would only be permitted to use 25% each quarter. Mr. Jacoby asked if the paperwork requirement for redundant items could be cut for returning agencies. Mr. Bernauer said he would inquire.

ON MOTION BY Sheriff Loar, SECONDED BY Ms. Woodhouse, the members voted unanimously (7-0) to approve the Request for Proposal as presented.

Chairman's Report—Ms. Miranda Hawker

Ms. Hawker said Community Health Improvement Plan Process would begin next week. It would include NetworkofCare.org.

Next Meeting Date

The next meeting is scheduled June 13, 2016 at 5:30 PM in IRC Bldg. B, room B1-501.

Adjournment

The meeting was adjourned at approximately 6:04 p.m.