

JEFFREY R. SMITH

Clerk to the Board



December 4, 2012

EMERGENCY SERVICES DISTRICT MEETING MINUTES

The Board of Commissioners of the Emergency Services District met at the County Commission Chambers, 1801 27th Street, Vero Beach, Florida, on Tuesday, December 4, 2012. Present were Chairman Joseph E. Flescher, Vice Chairman Wesley S. Davis, and Commissioners Peter D. O'Bryan, Bob Solari, and Tim Zorc. Also present were County Administrator Joseph A. Baird, County Attorney Alan S. Polackwich, Sr., and Deputy Clerk Leona Adair Allen.

Chairman Flescher called the meeting to order at 12:25 p.m.

15.A.1. APPROVAL OF MINUTES – MEETING OF OCTOBER 2, 2012

The Chairman asked if there were any corrections or additions to the minutes. There were none.

ON MOTION by Commissioner O'Bryan, SECONDED by Commissioner Solari, the Board unanimously approved the minutes of the ESD meeting of October 2, 2012, as written.

15.A.2. FY 2011-2012 RECORDS DISPOSITION COMPLIANCE

STATEMENT AND RECORDS MANAGEMENT LIAISON OFFICER

FORM – EMERGENCY SERVICES DISTRICT

ON MOTION by Commissioner O’Bryan, SECONDED by Commissioner Solari, the Board unanimously authorized the Chairman to execute the Records Disposition Compliance Statement for the period October 1, 2011 through September 30, 2012, and return to the Records Management Liaison Officer (RMLO) the form to be mailed to the Florida Department of State for the Indian River County Emergency Services District, as recommended in the memorandum dated November 28, 2012.

DOCUMENT ON FILE IN THE OFFICE OF THE CLERK TO THE BOARD

ALL BACKUP DOCUMENTATION, RESOLUTIONS, AND ORDINANCES ARE ON FILE IN THE OFFICE OF THE CLERK TO THE BOARD AND ARE HEREBY MADE A PART OF THESE MINUTES

There being no further business, the Chairman declared the Emergency Services District meeting adjourned at 12:26 p.m.

ATTEST:

Jeffrey R. Smith,
Clerk of Circuit Court and Comptroller

Joseph E. Flescher, Chairman

Minutes Approved: _____