



POSITION: Member of the Planning and Zoning Commission

TIME COMMITMENT: Approximately 5 hours per month, serving a four-year term.

MEMBERSHIP:

The Planning and Zoning Commission (PZC) is a quasi-judicial local planning agency composed of seven Voting Members: five members are appointed by the County Commissioners (one per commissioner) and two are Members-at-Large. Four voting members shall constitute a quorum.

Meetings are generally scheduled on the second and fourth Thursday of each month at 7:00 PM at the County Administration Building A, 1801 27th Street, Vero Beach, in the Commission Chambers.

New board members are required to complete a limited financial disclosure (Form 1). The Form 1 must also be filed annually and, upon leaving, within 60 days.

RESPONSIBILITIES:

The primary responsibilities of the PZC are as follows:

- Adopt, revise, and amend, as needed, appropriate rules necessary for the effective administration of the PZC;
- Ensure familiarity with the law that covers public open meetings and hearings;
- Review and discuss upcoming agenda items;
- Review and assess rezoning requests, subdivisions, and site plans;
- Make recommendations affecting community development to the Board of County Commissioners;
- Discuss development issues and work program activities, and make decisions on these issues;
- Encourage and accept input from citizens, organizations, and those directly affected by land use related actions made by the Commission.