

## METROPOLITAN PLANNING ORGANIZATION TECHNICAL ADVISORY COMMITTEE

A meeting of the Indian River County (IRC) Metropolitan Planning Organization Technical Advisory Committee (MPOTAC) was held at 2:00 p.m. on Friday, October 31, 2008, in Conference Room "B1-501" in Building "B" of the County Administration Building, 1800 27<sup>th</sup> Street, Vero Beach, Florida.

Present were members: **Chairman Jason Nunemaker**, City Manager, City of Fellsmere; **Robert Keating**, IRC Community Development Director; **James Davis**, IRC Public Works Director; **Joseph Griffin**, Sebastian Airport Director; **Brian Grzesiak**, City of Sebastian Engineering; **Karen Wood**, Senior Resource Association; **George Millar**, Transportation Director, IRC School Board; **Andrew Riddle** and **Shi-Chiang Li**, Florida Department of Transportation (FDOT), District 4; and **Sergeant Bill Ransom**, Town of Indian River Shores.

Absent were: **Chris Mora**, IRC Assistant Public Works Director; **Deb Branwell**, Town Manager, Town of Orchid; **Sergeant James Stewart**, IRC Sheriff's Department; **Jason Brown**, IRC Office of Management and Budget Director; **Eric Menger**, Airport Director, **Tim McGarry**, Planning Director and **Monte Falls**, Public Works and Engineering Director, City of Vero Beach; **Rebecca Grohall**, Growth Management Director, City of Sebastian; **Lois Bush**, FDOT; **Wanda Parker-Garvin**, Florida Department of Environmental Protection (FDOEP); and **Jerry Converse**, Engineer, City of Sebastian.

Also present was IRC staff: Phil Matson, MPO Staff Director; Brian Freeman, MPO Planner; and Darcy Vasilas, Commissioner Assistant, District 3. Others Present: Karen Diegl, Senior Resource Association.

### Call to Order

Chairman Nunemaker called the meeting to order at 2:06 p.m., at which time it was determined a quorum was present.

### Approval of Minutes from the September 26, 2008 Joint MPOBAC, MPOCAC and MPOTAC meeting

Chairman Nunemaker wished to have the minutes amended to reflect his vote on page 7, regarding the vote to recommend the Metropolitan Planning Organization approve staff's selection of 82<sup>nd</sup> Avenue as the preferred alignment through Indian River County as against the motion with the vote then being (10-1).

**ON MOTION by Mr. Keating, SECONDED by Mr. Grzesiak, the members voted unanimously (10-0) to approve the minutes of the September 26, 2008 Joint Metropolitan Planning Organization Bicycle Advisory, Citizens Advisory and Technical Advisory Committees meeting as amended.**

**Consideration of Transportation Improvement Program (TIP) Amendment**

*No Action Required.*

Mr. Phil Matson, IRC MPO Director, reviewed his memorandum dated October 21, 2008 found in the agenda packet, a copy of which is on file in the Commission Office. He provided the following summary:

At the request of the FDOT, MPO staff recently administratively approved an amendment to the adopted FY 2008/09 – 2012/13 Transportation Improvement Program (TIP). This amendment, known as a “roll-forward” amendment, is necessary to ensure that all unexpended funds contained in last year’s approved TIP were available for use in this year’s TIP. Staff approval of minor amendments to MPO plans is allowed pursuant to MPO resolution No. 99-02, adopted on July 14, 1999. That resolution allows such administrative amendments with the requirement that the MPO Staff Director provide a status report of any such amendment to the MPO, TAC, and CAC at their next regularly scheduled meetings.

**Consideration of a Proposed Scope of Services for Preparation of the Indian River County MPO 2030 Long Range Transportation Plan**

*Action Required.*

Mr. Matson explained State regulations require that the MPO prepare a 2035 update to its adopted 2030 Long Range Transportation Plan (LRTP) by January 1, 2011. Consistent with that requirement, staff prepared a draft scope of services for this project. The scope provides a detailed methodology to be utilized by the MPO’s Consultant in preparing the 2035 plan update. SAFETEA-LU, the federal transportation legislation, as well as state regulations, require the consideration of several other factors in the plan update process, and these factors are incorporated in the draft scope of services.

The Draft Scope of Services consisted of the following elements:

- Task #1: PUBLIC PARTICPATION COMPONENT
- Task #2: ALTERNATIVE LAND USE DATA DEVELOPMENT
- Task #3: STUDY AREA DATA REVIEW AND ANALYSIS
- Task #4: NEEDS PLAN DEVELOPMENT
- Task #5: DEVELOPMENT OF TRANSPORTATION ALTERNATIVES
- Task #6: FINANCIAL RESOURCES ANALYSIS
- Task #7: REVIEW EXISTING GOALS, OBJECTIVES, AND POLICIES
- Task #8: DEVELOP 2035 COST FEASIBLE PLAN
- Task #9: PREPARE 2035 LONG RANGE TRANSPORTATION PLAN

**ON MOTION BY Mr. Davis, SECONDED BY Mr. Keating, the members voted unanimously (10-0) to approve the Scope of Services for Preparation of the Indian River County Metropolitan Planning Organization 2030 Long Range Transportation Plan.**

**Presentation by Senior Resource Association (SRA)**

Ms. Karen Diegl, Chief Executive Officer of Senior Resource Association and Community Transportation Coordinator, presented since 2007, the SRA had undertaken a number of marketing efforts aimed at improving the visibility and user-friendliness of the county's transit system. She continued the efforts included new logos; bus wraps; new signage; driver uniforms; and new user guides. Recently, the SRA had undertaken a number of new multi-media marketing efforts aimed at improving the rate of voluntary contributions made to the transit system.

Ms. Diegl showed a sample of the donation boxes that would be installed in the buses. She noted to provide safety to the drivers, they would not have keys to the boxes, but would have keys to remove the box from the post they were installed to at the end of their route.

Mr. Millar recommended not giving the drivers any keys to carry with them and posting that information visibly on the bus to alleviate attempts to steal the boxes, thereby putting the drivers in danger.

Discussion was held regarding the accounting requirements for the donations and the difference between fare-based and donations accounting. Also discussed were suggested contribution amounts.

### **Status Report of Other MPO Advisory Committees**

Mr. Matson reported at the September 26, 2008 Joint MPOBAC, CAC and TAC meeting, the committees recommended approval of the Transit Development Plan (TDP) Major Update. He continued the recommended change was made to the TDP by the MPO on October 8, 2008 to advance one of the proposed alternatives (7:00 a.m. to 7:00 p.m. service in Fellsmere) from year 2016 to year 2013 of the plan.

He related the recommendation from the TAC and CAC was approved by the MPO in which 82nd and 90<sup>th</sup> Avenues were designated as the approved corridors for further study as part of the CR 609/82<sup>nd</sup> Avenue PACE Study..

Mr. Matson announced the next meeting would be November 21, 2008 at 10:00 a.m., with no meeting being held in December, 2008 or January, 2009.

### **Other Business**

There was none.

### **Comments from the Public**

There were none.

### **Adjournment**

There being no further business, the meeting adjourned at 2:42 p.m.