

INDIAN RIVER COUNTY, FLORIDA

MEMORANDUM

TO: MEMBERS OF THE TRANSPORTATION DISADVANTAGED LOCAL
COORDINATING BOARD

Commissioner Sandra Bowden, Chairman

Pearlie Clark

Kathleen Geyer

Corine Williams

Harry Hurst

Thomas Buchanan

William Parden

Barbara Patten


Ronald Tesnow

Ginna O'Connor

Cindy Barnes

Catherine Viggiano

James Granse

FROM: Phil Matson 
MPO Staff Director

DATE: August 1, 2006

SUBJECT: TRANSPORTATION DISADVANTAGED LOCAL COORDINATING
BOARD AGENDA

The Transportation Disadvantaged Local Coordinating Board will meet at **10:00 a.m.** on Thursday, **August 24, 2006**, in the first floor Conference Room A, County Administration Building, 1840 25th Street, Vero Beach, Florida.

The agenda for the TDLCB meeting will be as follows:

1. Call to Order
2. Approval of minutes of the May 25, 2006 meeting
- Unfinished Business
3. None
- New Business
4. TDLCB Chairman's Report
5. Planning Status Report
6. Review of Progress Report and Reimbursement Invoice #3 for the 2006 Planning Grant
7. Community Transportation Coordinator Status Report
8. Annual Operating Report
9. Annual Actual Budget Expenditures Report (To be provided at meeting)
10. Other New Business
11. Adjournment

If you cannot attend the meeting please call Misty Pursel, (772) 226-1490

Note: The next meeting of the Transportation Disadvantaged Local Coordinating Board, the Annual Public Hearing, will be on **November 16, 2006 at 10:00 a.m.** in the First Floor Conference Room "A" of the County Administration Building.

Cc:	Joseph Baird	Karen Deigel (CTC)
	Robert M. Keating	United Way (Tom Brown)
	Sasan Rohani	Karen Wood (CTC)
	Misty Purcel (BCC Office)	Mary Freeman (CTD)
	Press	William Collins
	Sarah Ruwe (American Red Cross)	Roger Baker (ARC)
	Eric Stranski (IRMH)	

ANYONE WHO NEEDS A SPECIAL ACCOMMODATION FOR THIS MEETING MAY CONTACT THE COUNTY'S ADA COORDINATOR AT 567-8000, EXT. 223 AT LEAST 48 HOURS IN ADVANCE OF THE MEETING.

ANYONE WHO MAY WISH TO APPEAL ANY DECISION WHICH MAY BE MADE AT THIS MEETING WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL WILL BE BASED.

16th ANNIVERSARY OF THE AMERICANS WITH DISABILITIES ACT, 2006

BY THE PRESIDENT OF THE UNITED STATES OF AMERICA

A PROCLAMATION

The Americans with Disabilities Act (ADA) has helped fulfill the promise of America for millions of individuals living with disabilities. The anniversary of this landmark legislation is an important opportunity to celebrate our progress over the last 16 years and the many contributions individuals with disabilities make to our country.

When President George H. W. Bush signed the ADA into law on July 26, 1990, he called this legislation a "dramatic renewal not only for those with disabilities but for all of us, because along with the precious privilege of being an American comes a sacred duty to ensure that every other American's rights are also guaranteed." The ADA's far-reaching reforms have played a significant role in enhancing the quality of life for millions of Americans who must overcome considerable challenges each day in order to participate fully in all aspects of American life.

My Administration continues to build on the progress of the ADA through the New Freedom Initiative. We have established an online connection to the Federal Government's disability-related information and resources at DisabilityInfo.gov, and the job training and placement services of the "Ticket to Work" program and One Stop Career Centers are promoting greater employment opportunities. We are also expanding educational opportunities for children with disabilities, providing them with the tools they need for success in their classrooms, homes, and communities. In addition, we are fostering technological advancement and encouraging increased distribution of assistive technology to help people with disabilities live and work with greater independence. My Administration will continue its efforts to remove barriers confronting Americans with disabilities and their families so that every individual can realize their full potential.

On this anniversary of the ADA, we underscore our commitment to ensuring that the fundamental promises of our democracy are accessible to all our citizens. As we strive to

be a more caring and hopeful society, let us continue to show the character of America in our compassion for one another.

NOW, THEREFORE, I, GEORGE W. BUSH, President of the United States of America, by virtue of the authority vested in me by the Constitution and laws of the United States, do hereby proclaim July 26, 2006, as a day in celebration of the 16th Anniversary of the Americans with Disabilities Act. I call on all Americans to celebrate the many contributions of individuals with disabilities as we work towards fulfilling the promise of the ADA to give all our citizens the opportunity to live with dignity, work productively, and achieve their dreams.


IN WITNESS WHEREOF, I have hereunto set my hand this twenty fifth day of July, in the year of our Lord two thousand six, and of the Independence of the United States of America the two hundred and thirty-first.

GEORGE W. BUSH

INDIAN RIVER COUNTY, FLORIDA

MEMORANDUM

TO: Transportation Disadvantaged Local Coordinating Board Members

FROM: Phillip J. Matson 
MPO Staff Director

DATE: August 04, 2006

SUBJECT: PROGRESS REPORT & REIMBURSEMENT INVOICE #3
FOR 2006 PLANNING GRANT

It is requested that the data herein presented be given formal consideration by the Transportation Disadvantaged Local Coordinating Board at its regular meeting of August 24, 2006.

DESCRIPTION AND CONDITIONS:

It is required, as part of the Transportation Disadvantaged (TD) Planning Grant contract between the Indian River County Metropolitan Planning Organization (MPO) as the Designated Official Planning Agency (DOPA) and the State of Florida Commission for the Transportation Disadvantaged (CTD), that periodic progress reports and reimbursement invoices be submitted. To comply with the CTD's requirements, staff has prepared a progress report and invoice for the period from April 1, 2006 to June 30, 2006.

The attached invoice and progress report represent the third quarter of the 2006 planning grant period and invoice #3 for the 2006 planning grant period. This progress report and applicable finished products, such as the Local Coordinating Board (LCB) meeting agenda items, CTC reports, etc., are required to accompany all reimbursement invoices.

Attached is a copy of draft invoice #3 and the quarterly progress report. This report, along with the appropriate supporting documents, will be submitted to the CTD upon Metropolitan Planning Organization/DOPA approval.

RECOMMENDATION:

The staff recommends that the TDLCB approve the Planning Grant Progress Report and Invoice #3, and direct staff to forward the report and invoice to the MPO/DOPA for its concurrence prior to submittal to the state CTD.

ATTACHMENTS:

1. Progress Report and Reimbursement Invoice #3, 2006 Planning Grant.

F:\Community Development\Users\MPO\Meetings\TDLCB\2006\082406\Progress Staff Report.doc

INVOICE SUMMARY - Invoice Number: 3

**ATTN: Commission for the Transportation Disadvantaged
605 Suwannee Street, MS 49
Tallahassee, FL 32399-0450**

In accordance with a Grant Agreement and any Supplemental Agreements dated

October 1, 2005 between the Commission for the

Transportation Disadvantaged and Indian River County Metropolitan Planning Organization

1840 25th Street, Vero Beach, FL 32960

(Agency)

(Address)

The Agency has incurred the indebtedness listed below between the dates of:

4/1/2006

and

6/30/2006

(Date)

(Date)

TOTAL ESTIMATED PROJECT COST	\$ <u>18,000.00</u>
MAXIMUM COMMISSION PARTICIPATION PER AGREEMENT 100%	\$ <u>18,000.00</u>
TOTAL ELIGIBLE PROJECT COSTS INCURRED TO DATE	\$ <u>10,865.62</u>
COMMISSION PARTICIPATION IN ELIGIBLE COSTS INCURRED TO DATE	\$ <u>10,865.62</u>
PREVIOUSLY BILLED	\$ <u>4,639.52</u>
THIS BILLING - Commission costs incurred to date minus the amount previously billed.	\$ <u>6,226.10</u>

I certify, under penalties of perjury, that the aforesaid listing is true and correct, and the Agency has complied with the provisions of the Agreement.

CERTIFIED BY:

Phillip C. Matson

Authorized Agency Individual

MPO Staff Director

F.D.O.T. FM#

23704021401

Title

8/04/06

GRANT AGREEMENT # AO307

Date

Number of One-Way Passenger Trips

Capital Equipment Purchases

COMMISSION FOR THE TRANSPORTATION DISADVANTAGED USE ONLY

Approved as meeting terms of Agreement

Approved

Transportation Disadvantaged Specialist

Executive Director/Designee

Date

Date

PLANNING RELATED GRANT AGREEMENT EXPENSE SUMMARY

IRC Metropolitan Planning Organization
(Agency Name)

Invoice # 3

Indian River County
(County)

FDOTFM# 23704021401
Contract# AO307

Project Expenditures Breakdown for Billing Period

4/01/2006
(DATE)

to

6/30/2006
(DATE)

		BUDGET AMOUNT	TOTAL Y-T-D*	TOTAL PREVIOUSLY BILLED	BILLING FOR THIS PERIOD
I. Direct Costs:					
	Personnel (salaries)	\$10,000.00	\$7,554.14	\$3192	\$4,362.14
	Fringe Benefits	\$4,000.00	\$3,311.48	\$1447.52	\$1,863.96
	Contractual	-----	-----	-----	-----
	Travel				
	One day Travel/Meals	-----	-----	-----	-----
	Other Travel	-----	-----	-----	-----
	Supplies	\$800.00	\$0.00	\$0	\$0.00
	Other	\$3,800.00	0	-----	0
ii. Indirect Costs		-----	-----	-----	-----
iii. In Kind		-----	-----	-----	-----
Total Costs		\$18,600.00	\$10,865.62	\$4,639.52	\$6,226.10

*Attach explanation for amounts over budget.

PLANNING RELATED GRANT AGREEMENT TASKS
QUARTERLY PROGRESS REPORT

IRC Metropolitan Planning Organization
(Agency Name)

Invoice # 3

Indian River County
(County)

FDOTFM # 23704021401
Contract # AM012

Reporting Period: 4/1/2006 to 6/30/2006

I. Program Management

- A. Where necessary and in cooperation with the Local Coordinating Board, solicit and recommend a community transportation coordinator, in conformity with Chapter 287 and 427, Florida Statutes.

N/A

- B. Develop and maintain a process for the appointment and reappointment of voting and non-voting members to the local coordinating board (LCB).

Reporting Period and Year to Date:

Consistent with the requirements of Rule 41-2, F.A.C. the county maintained its TDLCB appointment and reappointment process.

- C. Prepare agendas for local coordinating board meetings consistent with the *Local Coordinating Board and Planning Agency Operating Guidelines*. Ensure that operator payments are addressed as standard agenda item.

Reporting Period:

In this period, staff prepared the agenda and agenda items for the May 25, 2006 TDLCB meeting.

Year to Date:

Staff prepared agendas and agenda items for the February 23, 2006, and November 17, 2005 TDLCB meetings.

- D. Prepare official minutes of local coordinating board meetings. For committee meetings, prepare minutes in the form of a brief summary of basic points, discussions, decisions, and recommendations to the full board. Keep records of all meetings for at least three years.

Reporting Period:

Official minutes for the May 25, 2006 TDLCB meeting were prepared.

Year to Date:

Official minutes for the February 23, 2006 and November 17, 2005 meetings were prepared.

- E. Provide at least one public hearing annually by each local coordinating board, and assist the Commission, as requested, in co-sponsoring public hearings.

Reporting Period and Year to Date:

All meetings are publicly advertised. A Public Hearing was held on November 17, 2005 and advertised two weeks in advance.

- F. Provide staff support for committees of the local coordinating board.

Reporting Period and Year to Date:

Staff support was provided as needed. Staff closely worked with and supported the CTC evaluation sub-committee.

- G. Annually develop and update by-laws for local coordinating board approval.

Reporting Period and Year to Date:

By-Laws of the local coordinating board were maintained.

- H. Develop, annually update, and implement local coordinating board grievance procedures in accordance with the Commission guidelines, which includes a step

within the local complaint and/or grievance procedure that advises a dissatisfied person about the commission's Ombudsman program.

Reporting Period and year to date:

The TDLCB grievance procedure was maintained.

- I. Maintain a current membership roster and mailing list of local coordinating board members.

Reporting Period:

TDLCB membership list was updated as needed.

Year to Date:

The TDLCB membership list was maintained and updated as needed.

- J. Provide public notice of local coordinating board meetings and local public hearings in accordance with the *Coordinating Board and Planning Agency Operating Guidelines*.

Reporting Period:

Public notices were provided. For this period, the TDLCB meeting date was published in the local newspaper on May 17, 2006.

Year to Date:

Public notice was published in the local newspaper on February 17, 2006 and May 17, 2006.

- K. Review and comment on the Annual Operating Report for submittal to the local coordinating board, and forward comments/concerns to the Commission for the Transportation Disadvantaged.

Reporting Period and Year to Date:

N/A

- L. Review the transportation disadvantaged service plan (TDSP), and recommend action to the local coordinating board.

Reporting Period and Year to Date:

The TDSP was updated and approved by the TDLCB on May 25, 2006

- M. Report the actual expenditures of direct federal and local government transportation funds to the Commission for the Transportation Disadvantaged no later than September 15th.

Reporting Period and Year to Date:

Combined Actual Budget Estimate (ABE) / Actual Reimbursement Estimate (ARE) Form were requested from the CTD and will be submitted during the upcoming reporting period.

- N. Report the annual budget estimates of direct federal and local government transportation funds to the Commission for the Transportation Disadvantaged no later than June 30th and as required by Chapter 427, Florida Statutes.

Reporting Period and Year to Date:

Combined Actual Budget Estimate (ABE) / Actual Reimbursement Estimate (ARE) Form were requested from the CTD and will be submitted during the upcoming reporting period.

II. Service Development

The planning agency shall develop the following service development items.

- A. Jointly, with the Community Transportation Coordinator and the Local Coordinating Board, develop the transportation disadvantaged service plan (TDSP) by preparing the planning section following Commission guidelines.

Reporting Period and Year to Date:

Completed revisions to the Transportation Disadvantaged Service Plan (TDSP).

- B. Encourage integration of "transportation disadvantaged" issues into local and regional comprehensive plans. Ensure activities of the local coordinating board and community transportation coordinator are consistent with local comprehensive planning activities including the Florida Transportation Plan.

Reporting Period and Year to Date:

TD staff coordinated with county staff to ensure that the TDSP was consistent with the comprehensive plan.

- C. Encourage the local Community Transportation Coordinator to work cooperatively with local WAGES coalitions established in Chapter 414, Florida Statutes, and provides assistance in development of innovation transportation services for WAGES participants.

TD staff encouraged CTC to work with local WAGES coalition.

III. Technical Assistance, Training, and Evaluation

The planning agency shall provide technical assistance and training for the local coordinating board, and shall assist the local coordinating board in monitoring and evaluating the community transportation coordinator.

- A. Provide the local coordinating board with quarterly reports of planning accomplishments and expenditures as outlined in the planning grant agreement or any other activities related to the transportation disadvantaged program including but not limited to consultant contracts, special studies, and marketing efforts.

Reporting Period:

Quarterly progress report and invoice #2 for 2006 was provided to the TDLCB at their May 25, 2006 meeting.

Year to Date:

Quarterly progress reports and invoices were provided to the TDLCB at its February 23, 2006, May 25, 2006, and November 17, 2005 meetings.

- B. Attend at least one Commission-sponsored training, including but not limited to, the

Commission's quarterly regional meetings, and the Commission's annual training workshop, or other sponsored training.

Reporting Period and Year to Date:

During the reporting period, CTC staff attended an annual conference in Orlando at which training was provided.

- C. Attend at least one Commission meeting each year within budget/staff/schedule availability.

Reporting Period and Year to Date:

Staff participated in a CTD conference call meeting.

- D. Notify Commission staff of local concerns that may require special investigations.

Reporting Period and Year to Date:

Planning Staff coordinated with the CTD staff as needed.

- E. Provide training for newly-appointed local coordinating board members.

Reporting Period and Year to Date:

General training for all members will be provided as part of the annual public hearing meeting on November 17, 2005. Individual training provided as needed.

- F. Provide assistance to the community transportation coordinator, purchasing agencies, and others, as needed which may include participation, and initiating when necessary, local or regional meetings to discuss transportation disadvantaged needs, service evaluation and opportunities for service improvement.

Reporting Period and Year to Date:

Planning staff coordinated with the CTC on a regular basis and provided technical assistance as needed.

- G. To the extent feasible, collect and review proposed funding applications involving "transportation disadvantaged" funds consistent with Chapter 427, Florida Statutes, and Rule 41-2 of the Florida Administrative Code, and provide recommendation to the local coordinating board.

Reporting Period and Year to Date:

N/A

- H. Ensure the local coordinating board conducts, at a minimum, an annual evaluation of the community transportation coordinator. The local coordinating board shall evaluate the coordinator using the Commission's *Evaluation Workbook for Community Transportation Coordinators and Providers in Florida* (at a minimum, using the modules concerning Competition in Use of Operators, Cost-Effectiveness and Efficiency, and Availability of Service) and local standards as defined in the Transportation Disadvantaged Service Plan.

Reporting Period and Year to Date:

A CTC Evaluation Subcommittee was designated at the February 23, 2006 TDLCB meeting. The subcommittee evaluated the performance of the CTC on August 24, 2006. The report will be presented to the TDLCB at the November 2006 meeting.

- I. Assist the Commission for the Transportation Disadvantaged in any requested joint reviews of the community transportation coordinator.

Reporting Period:

N/A

Year to Date:

Same as Above

- J. Ensure the local coordinating board annually reviews coordination contracts to advise the Coordinator whether the continuation of said contract provides the most cost effective and efficient transportation available, consistent with Rule 41-2, Florida Administrative Code.

Reporting period and Year to Date:

Coordination contracts have been reviewed by the TDLCB as needed.

- K. Implement recommendations identified in the Commission's QAPE reviews.

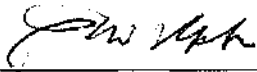
Reporting period and Year to Date:

No recommended changes are submitted to the county.

IV. Special Consideration by Planning Agency:

V. Special Consideration by Commission:

Other Items of Development and Update in accordance with Laws, Rules, and Commission policy:



8/04/2006

Signature of Individual Submitting Report

Date

Phillip J. Matson, MPO Staff Director

Typed name of Individual Submitting Report

TDP MPO Cost Summary

Quarterly Total (4/1/2006 - 6/30/2006)

Salaries & Benefits	\$6,226.10
Direct	\$0.00
Consultant	\$0.00
Total	\$6,226.10

PERSONNEL	INS.	DEPT	TASK	PP END	PP END	PP END	PP END	PP END	PP END	PP END	TOTAL	BENEFITS:				LIFE	HEALTH	TOTAL	TOT SALARY	17%	TOTAL	
				04/13	04/27	05/11	05/25	06/08	06/22	06/30	HOURS	SALARY	SOC SEC	RETIRE	W.C.	MEDICARE	INSUR.	INSUR	BENES &			
PHIL MATSON		124-204										0.062	0.0783	0.0048	0.0145	0.0042	4.33846154					
	D																					
			4.1	2.50	5.00		2.50	5.00	2.50	17.5	709.45	43.99	55.55	3.41	10.29	2.98	75.92	192.14	901.59	120.61	1,022.20	
			PAY SCALE/TOTALS			40.54	40.54	40.54	40.54	40.54	40.54											
												0.062	0.0783	0.0048	0.0145	0.0042	2.86153846					
SUTAPA CHATTERJEE		124-204																				
	S																					
			4.1	22.50	25.00	12.50	10.00	7.50	7.50	85	1884.45	116.84	147.55	9.05	27.32	7.91	243.23	551.90	2,436.35	320.36	2,756.71	
			PAY SCALE/TOTALS			22.17	22.17	22.17	22.17	22.17	22.17											
												0.062	0.0783	0.0048	0.0145	0.0042	2.86153846					
ROBERT KEATING		124-204																				
	S																					
			4.1	3.50	5.00	9.50	5.50		4.00	3.50	31.00	1768.24	109.63	138.45	8.49	25.64	7.43	88.71	378.35	2,146.59	300.6	2,447.19
			PAY SCALE/TOTALS			57.04	57.04	57.04	57.04	57.04	57.04											

TDLCB REPORT FOR APRIL – MAY – JUNE 2006

Community Coach door to door service showed a 2% decrease in rider ship this quarter. The seasonal residents begin migration to their northern homes for the summer.

Indian River Transit Public Transportation rider ship decreased 3% from the previous quarter, again due to northern migration.

Indian River Transit Saturday service increased by approx. 22% from the same quarter last year. This service has been very positive with the public.

The Transportation Department has moved back into its original building after renovations needed due to hurricane damage in October of 2005.

The Transportation Disadvantaged Operational Equipment Grant was received by the Council on Aging in the amount of \$279,788.00.

The Rural Capital Equipment Grant for computer monitors and handheld radios was received by the Council on Aging in June 2006.

I attended the transportation Disadvantaged Conference/Expo 2006 in Orlando June 4-5-6 at the Gaylord Palms Conference Center. I made many new contacts and obtained vital new or changed information for the transportation field.

Replacement buses for Community Coach and IRT, a new route for IRT, a change in an existing route with location adjustments and IRT extended hours are all in the works.

This quarter of 2006 has been slightly less busy with a decrease in traffic, a well deserved breather for the staff and drivers of transportation.

INDIAN RIVER TRANSIT RIDERSHIP FOR APRIL-MAY-JUNE 2006

FROM: 4-1-06 TO: 6-30-06 QTR: 3

FROM: TO: QTR:

Routes	Ridership for previous quarter	Ridership for same quarter last year	Ridership for reporting quarter	% change in ridership from same quarter last year
Route 1	15606	12470	11679	-1%
Route 2	15034	12736	14820	16%
Route 3	8789	7863	9206	17%
Route 4	12306	11473	13609	19%
Route 5	2575	1802	2380	32%
Route 6	2978	2363	2636	12%
Route 7	2487	1937	1669	-14%
Route 8	9160	8821	10612	20%
Route 9	2491	1048	2567	145%
Total	71,426	60,513	69,178	14%

INDIAN RIVER TRANSIT SATURDAY RIDERSHIP FOR APR - MAY - JUNE 2006

Sat. April 1-06	Sat. April 8-06	Sat. April 15-06	Sat. April 22-06	Sat. April 29-06	Monthly totals	Change from 2005
Rt 1 = 133	Rt 1 = 154	Rt 1 = 133	Rt 1 = 186	Rt 1 = 128	Rt 1 734	
Rt 2 = 137	Rt 2 = 168	Rt 2 = 138	Rt 2 = 156	Rt 2 = 152	Rt 2 751	
Rt 3 = 56	Rt 3 = 43	Rt 3 = 52	Rt 3 = 42	Rt 3 = 47	Rt 3 240	
Rt 4 = 77	Rt 4 = 80	Rt 4 = 95	Rt 4 = 120	Rt 4 = 109	Rt 4 481	
Rt 8 = 91	Rt 8 = 88	Rt 8 = 104	Rt 8 = 92	Rt 8 = 112	Rt 8 487	
Total 494	Total 533	Total 522	Total 596	Total 548	Grand total: 2693	24%

Sat. May 6-06	Sat. May 13-06	Sat. May 20-06	Sat. May 27-06	Sat.	Monthly totals	Change from 2005
Rt 1 = 115	Rt 1 = 85	Rt 1 = 61	Rt 1 = 78	Rt 1 =	Rt 1 339	
Rt 2 = 133	Rt 2 = 167	Rt 2 = 146	Rt 2 = 126	Rt 2 =	Rt 2 572	
Rt 3 = 36	Rt 3 = 48	Rt 3 = 51	Rt 3 = 40	Rt 3 =	Rt 3 175	
Rt 4 = 96	Rt 4 = 75	Rt 4 = 94	Rt 4 = 103	Rt 4 =	Rt 4 368	
Rt 8 = 70	Rt 8 = 87	Rt 8 = 102	Rt 8 = 68	Rt 8 =	Rt 8 327	
Total 450	Total 462	Total 454	Total 415	Total	Grand total: 1781	10%

Sat. June 3-06	Sat. June 10-06	Sat. June 17-06	Sat. June 24-06	Sat.	Monthly totals	Change from 2005
Rt 1 = 65	Rt 1 = 78	Rt 1 = 83	Rt 1 = 78	Rt 1 =	Rt 1 304	
Rt 2 = 166	Rt 2 = 134	Rt 2 = 112	Rt 2 = 110	Rt 2 =	Rt 2 522	
Rt 3 = 72	Rt 3 = 66	Rt 3 = 37	Rt 3 = 52	Rt 3 =	Rt 3 227	
Rt 4 = 100	Rt 4 = 103	Rt 4 = 96	Rt 4 = 100	Rt 4 =	Rt 4 399	
Rt 8 = 88	Rt 8 = 79	Rt 8 = 67	Rt 8 = 57	Rt 8 =	Rt 8 291	
Total 491	Total 460	Total 395	Total 397	Total	Grand total: 1743	33%

FLCTD

Annual Operations Report

Section I: Face Sheet

County: Indian River	Fiscal Year: July 1, 2005 - June 30, 2006
Status: Ready	
Report Date:	07/28/2006
Period Covered:	July 1, 2005 - June 30, 2006
Coordinator's Name:	Indian River County Council on Aging, Inc.
Address:	694 14th Street
City:	Vero Beach
Zip Code:	32960
Service Area:	Indian River
Contact Person:	Karen Wood
Title:	Transportation Director
Phone:	(772) 469 - 2057
Fax:	(772) 569 - 8469
Email:	karen@ircco.org
Network Type:	
Organization Type:	

CTC Certification:

I, Karen Deigl, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature)

Karen Deigl - 07/28/2006 12:00 AM

FLCTD

Annual Operations Report

Section II: General Info

County: **Indian River**

Fiscal Year: **July 1, 2005 - June 30, 2006**

Status: **Ready**

Section II: Coordinated System General Information

1. Operator Listing (include the CTC, if the CTC provides transportation services)

Number of Private Non-Profits: 3

Number of Private For-Profits: 0

Public Entities:

School Board: 0

Municipality: 0

County: 0

Transit Authority: 0

Other: 0

Total: 3

2. How many of the operators listed in 1 are coordination contractors?

1

3. How many of the operators listed in 1 are Certified Minority Business Enterprises (CMBEs)?

0

4. How many other CMBE's are used in your system for services other than transportation?

0

FLCTD

Annual Operations Report

Section III: Passenger Trip Info

County: Indian River		Fiscal Year: July 1, 2005 - June 30, 2006	
Status: Ready			
Section III: Passenger Trip Information			
1a. One-Way Passenger Trips			
Type of Service	Service Area		Total
	Within	Outside	
Fixed Route/Fixed Schedule			
Daily Trip Tickets	0	0	0
Weekly Passes	0	0	0
Monthly Passes	0	0	0
Deviated Fixed Route Service	0	0	0
Paratransit			
Ambulatory	92352	307	92659
Non-Ambulatory	5293	492	5785
Stretcher	271	278	549
<p>This represents a 26.94% change in the value Stretcher Outside from last year.</p> <p>Possible resolution: correct the value Stretcher Outside or add a comment to explain why this change is reasonable.</p>	Comments		
	CTC:	<p>The increase in outside stretcher is only 59 trips for the reporting period it appears to be a large percent due to the low total(278)volumn of trips.</p>	
			08/08/2006 7:34 AM
Other Services			
School Board Trips	0	0	0
Total Trips	97916	1077	98993
1b. How many of the total trips were provided by contracted transportation operators (do not include the CTC, if the CTC provides transportation services)?			0
1c. How many of the total trips were provided by coordination contractors?			25053
2. One-Way Trips by Funding Source			
Commission for the Transportation Disadvantaged			27199

<p>This represents a 100.00% change in the value Commission for the Transportation Disadvantaged from last year.</p> <p>Possible resolution: correct entered trips or add a comment to explain why this change is reasonable.</p>	<p>Issue Resolved - Value: 0 changed to 27199</p>
<p>Florida Department of Transportation</p>	<p>11006</p>
<p>This represents a 100.00% change in the value Florida Department of Transportation from last year.</p> <p>Possible resolution: correct entered trips or add a comment to explain why this change is reasonable.</p>	<p>Issue Resolved - Value: 0 changed to 11006</p>
<p>Department of Children and Families</p>	<p>0</p>
<p>Agency for Persons with Disabilities</p>	<p>0</p>
<p>Agency for Health Care Administration</p>	<p>2742</p>
<p>This represents a 100.00% change in the value Agency for Health Care Administration from last year.</p> <p>Possible resolution: correct entered trips or add a comment to explain why this change is reasonable.</p>	<p>Issue Resolved - Value: 0 changed to 2742</p>
<p>Agency for Workforce Innovations</p>	<p>0</p>
<p>Department of Health</p>	<p>0</p>
<p>Department of Education</p>	<p>0</p>
<p>Department of Elder Affairs</p>	<p>5467</p>
<p>This represents a 100.00% change in the value Department of Elder Affairs from last year.</p> <p>Possible resolution: correct entered trips or add a comment to explain why this change is reasonable.</p>	<p>Issue Resolved - Value: 0 changed to 5467</p>
<p>Department of Community Affairs</p>	<p>0</p>
<p>Department of Juvenile Justice</p>	<p>0</p>
<p>Other Federal Programs</p>	<p>39579</p>

<p>This represents a 100.00% change in the value Other Federal Programs from last year.</p> <p>Possible resolution: correct entered trips or add a comment to explain why this change is reasonable.</p>	<p>Issue Resolved - Value: 0 changed to 39579</p>
<p>Local Government</p>	<p>6812</p>
<p>This represents a 100.00% change in the value Local Government from last year.</p> <p>Possible resolution: correct entered trips or add a comment to explain why this change is reasonable.</p>	<p>Issue Resolved - Value: 0 changed to 6812</p>
<p>Local Non-Government</p>	<p>6188</p>
<p>This represents a 100.00% change in the value Local Non-Government from last year.</p> <p>Possible resolution: correct entered trips or add a comment to explain why this change is reasonable.</p>	<p>Issue Resolved - Value: 0 changed to 6188</p>
<p style="text-align: right;">Total: 98993</p>	
<p>3. One-Way Trips by Passenger Type</p>	
<p>Was this information obtained by sampling?</p>	<p>no</p>
<p>Elderly</p>	
<p style="text-align: right;">Low Income:</p>	<p>21803</p>
<p style="text-align: right;">Disabled:</p>	<p>5193</p>
<p style="text-align: right;">Low Income and Disabled:</p>	<p>30770</p>
<p style="text-align: right;">Other:</p>	<p>0</p>
<p>Children</p>	
<p style="text-align: right;">Low Income:</p>	<p>441</p>
<p style="text-align: right;">Disabled:</p>	<p>456</p>
<p style="text-align: right;">Low Income and Disabled:</p>	<p>427</p>
<p style="text-align: right;">Other:</p>	<p>0</p>
<p>Other</p>	
<p style="text-align: right;">Low Income:</p>	<p>10674</p>
<p style="text-align: right;">Disabled:</p>	<p>24981</p>

Low Income and Disabled:		4248
Other:		0
Total:		98993
4. One-Way Passenger Trips - by Purpose		
Was this information obtained by sampling?		no
Medical Purpose		41009
<p>This represents a 13.41% change in the value Medical Purpose from last year.</p> <p>Possible resolution: correct entered trips or add a comment to explain why this change is reasonable.</p>	Comments	
	CTC:	<p>Indian River County Transportation had a much higher demand for medical trips in this reporting period which again is indicated in the increase of unmet medical trips. Doctor's offices are moving to new locations from the 36 street and 37 street medical sector and fixed routes may not cover the new area's they are moving to, thus making door to door service the only mode of transport to use.</p>
Employment Purpose		5868
<p>This represents a 37.36% change in the value Employment Purpose from last year.</p> <p>Possible resolution: correct entered trips or add a comment to explain why this change is reasonable.</p>	Comments	
	CTC:	<p>The rapid growth in Indian River County has increased the need for more employment trips but not allowed for fixed routes in the rural area's as only 1 or 2 businesses have established at this time.</p>
Education/Training/Daycare Purpose		23796
<p>This represents a 100.00% change in the value Education/Training/Daycare Purpose from last year.</p> <p>Possible resolution: correct entered trips or add a comment to explain why this change is reasonable.</p>	Issue Resolved - Value: 0 changed to 23796	
Nutritional Purpose		3865
This represents a 100.00% change in the	Issue Resolved - Value: 0 changed to 3865	

value Nutritional Purpose from last year. Possible resolution: correct entered trips or add a comment to explain why this change is reasonable.		
Life-Sustaining/Other Purpose	24455	
This represents a -10.94% change in the value Life-Sustaining/Other Purpose from last year. Possible resolution: correct entered trips or add a comment to explain why this change is reasonable.	Issue Resolved - Value: 23581 changed to 24455	
	Total: 98993	
5. Unduplicated Passenger Head Count		
5a. Paratransit/Deviated Fixed Route/ School Brd	17984	
5b. Fixed Route	0	
	Total: 17984	
6. Number of Unmet Trip Requests		
	654	
Unmet Trip Requests by Type of Trip		
Unmet Medical	490	
This represents a 54.57% change in the value Unmet Medical from last year. Possible resolution: correct entered trips or add a comment to explain why this change is reasonable.	Comments	
	CTC: Unmet trips for medical increased from 317 last year reporting period to 490 this reporting period due to increased need for medical trips and lack of funding to provide these trips.	08/08/2006 7:36 AM
Unmet Employment	42	
This represents a -22.22% change in the value Unmet Employment from last year. Possible resolution: correct entered trips or add a comment to explain why this change is reasonable.	Comments	
	CTC: Employment trips increased this reporting period by approx 75% thus increasing the unmet total trips by 22.2%.	08/02/2006 7:54 AM
Unmet Education/Training/Daycare	22	

<p>This represents a 13.51% change in the value Unmet Education/Training/Daycare from last year.</p> <p>Possible resolution: correct entered trips or add a comment to explain why this change is reasonable.</p>	Comments		
	CTC:	Educational trips actually decreased from last years reporting period to this years but the unmet trips increased due to the purpose being children's door to door transport to schools which we can not provide.	08/02/2006 8:10 AM
Unmet Nutritional			0
Unmet Life-Sustaining/Other			100
<p>This represents a -14.53% change in the value Unmet Life-Sustaining/Other from last year.</p> <p>Possible resolution: correct entered trips or add a comment to explain why this change is reasonable.</p>	Comments		
	CTC:	The average age of our riders is now 50 years old verses 56 last reporting period, more riders are able to use fixed route service verses door to door thus lowering the totals trips and unmet trips.	08/02/2006 8:18 AM
Reason Trip was Denied (Optional)			
Lack of Funding:			536
Lack of Vehicle Availability:			29
Lack of Driver Availability:			38
Other:			12
7.) Number of Passenger No-shows			664
<p>This represents a 100.00% change in the value 7.) Number of Passenger No-shows from last year.</p> <p>Possible resolution: correct entered trips or add a comment to explain why this change is reasonable.</p>	Issue Resolved - Value: 0 changed to 664		
Passenger No-Shows by Funding Source (optional)			
CTD:			0
AHCA:			0
AWI:			0
DCF:			0
APD:			0

DOE:	0
DOEA:	0
Other:	0

8. Complaints

Complaints by Service	6		
<p>This represents a -14.29% change in the value Complaints by Service from last year.</p> <p>Possible resolution: correct entered trips or add a comment to explain why this change is reasonable.</p>	Comments		
	<table border="1"> <tr> <td>CTC:</td> <td>We continually strive to increase the quality of service level we provide with driver training and route adjustments.</td> <td>08/02/2006 8:20 AM</td> </tr> </table>	CTC:	We continually strive to increase the quality of service level we provide with driver training and route adjustments.
CTC:	We continually strive to increase the quality of service level we provide with driver training and route adjustments.	08/02/2006 8:20 AM	

Complaints by Policy	3		
<p>This represents a 200.00% change in the value Complaints by Policy from last year.</p> <p>Possible resolution: correct entered trips or add a comment to explain why this change is reasonable.</p>	Comments		
	<table border="1"> <tr> <td>CTC:</td> <td>The increase in policy complaints of 200% is unfortunate but we have mandatory regulations we must follow and these may and do change frequently, when passed on to the public they complain to the transportation provider when in effect the provider has no control over the manitory change they must make.</td> <td>08/02/2006 8:25 AM</td> </tr> </table>	CTC:	The increase in policy complaints of 200% is unfortunate but we have mandatory regulations we must follow and these may and do change frequently, when passed on to the public they complain to the transportation provider when in effect the provider has no control over the manitory change they must make.
CTC:	The increase in policy complaints of 200% is unfortunate but we have mandatory regulations we must follow and these may and do change frequently, when passed on to the public they complain to the transportation provider when in effect the provider has no control over the manitory change they must make.	08/02/2006 8:25 AM	

Complaints by Vehicle	1		
<p>This represents a -66.67% change in the value Complaints by Vehicle from last year.</p> <p>Possible resolution: correct entered trips or add a comment to explain why this change is reasonable.</p>	Comments		
	<table border="1"> <tr> <td>CTC:</td> <td>the 66.6% decrease in vehicle complaints is due to the fact we have replaced many of the older vehicles we had last reporting period with vchicles having more user friendly seating, wider isles and much quieter inside as we work toward better quality of service.</td> <td>08/02/2006 8:29 AM</td> </tr> </table>	CTC:	the 66.6% decrease in vehicle complaints is due to the fact we have replaced many of the older vehicles we had last reporting period with vchicles having more user friendly seating, wider isles and much quieter inside as we work toward better quality of service.
CTC:	the 66.6% decrease in vehicle complaints is due to the fact we have replaced many of the older vehicles we had last reporting period with vchicles having more user friendly seating, wider isles and much quieter inside as we work toward better quality of service.	08/02/2006 8:29 AM	

Complaints by Other	0
Complaint Total:	10

9. Commendations

Commendations by CTC	13
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<p>This represents a 85.71% change in the value Commendations by CTC from last year.</p> <p>Possible resolution: correct entered trips or add a comment to explain why this change is reasonable.</p>	Comments	
	<p>CTC: the 85% increase in commendations for the CTC is due to new improved vehicles, route adjustments and small changes made to enhance the riders needs.</p>	<p>08/02/2006 8:34 AM</p>
Commendations by Transportation Operators		0
<p>This represents a 100.00% change in the value Commendations by Transportation Operators from last year.</p> <p>Possible resolution: correct entered trips or add a comment to explain why this change is reasonable.</p>	Comments	
	<p>CTC: the 100% change from last reporting period is due to the fact one Coordinated Contractor is now a Transportation Operator who provided no trips this reporting period and no longer provides data to the CTC.</p>	<p>08/02/2006 8:36 AM</p>
Commendations by Coordination Contractors		8
<p>This represents a 100.00% change in the value Commendations by Coordination Contractors from last year.</p> <p>Possible resolution: correct entered trips or add a comment to explain why this change is reasonable.</p>	Comments	
	<p>CTC: Last year the 8 commendations were reported under Transportation Operators in error. The 8 commendations should have been reported for Coordination Operators. This is reported correctly in this reporting period.</p>	<p>08/08/2006 7:48 AM</p>
Total Commendations:		21

FLCTD

Annual Operations Report

Section V: Employee Info

County: Indian River	Fiscal Year: July 1, 2005 - June 30, 2006		
Status: Ready			
Section V: Employee Information			
1. CTC and Transportation Operator Employee Information			
			Hours
Full-Time Drivers	24	48229	
Part-Time Drivers	11	12938	
<p>This represents a 90.00% change in the value Part-Time Drivers from last year.</p> <p>Possible resolution: correct the value Part-Time Drivers or add a comment to explain why this change is reasonable.</p>		Comments	
		<p>CTC:</p>	<p>The actual reporting for last year should have been 18 part time drivers instead of 10. This was a definite typo error on our part.</p>
<p>This represents a 74.48% change in the value Part-Time Drivers Hours from last year.</p> <p>Possible resolution: correct the value Part-Time Drivers Hours or add a comment</p>		Comments	
		<p>CTC:</p>	<p>The typo error in the amount of part time drivers from last reporting year reflecting 10 part time drivers instead of 18 has caused the 74% difference in hours.</p>

to explain why this change is reasonable.		
Volunteer Drivers	0	0
		Total Hours: 61167
Maintenance Employees	0	
<p>This represents a 100.00% change in the value Maintenance Employees from last year.</p> <p>Possible resolution: correct the value Maintenance Employees or add a comment to explain why this change is reasonable.</p>	Comments	
	CTC:	<p>If this line is suppose to represent Maintenance Employee's verses Management Employee's it should then read as follows: 1(one) - Maintenance Employee and 0(zero) - Management Employee.</p>
Dispatchers	0	
Schedulers	0	
Call Intake/Reserv./Cust. Serv.	4	
This represents a -25.00%		Resolved: 3 was changed to 4

<p>change in the value Call Intake/Reserv./Cust. Serv. from last year.</p> <p>Possible resolution:correct the value Call Intake/Reserv./Cust. Serv. or add a comment to explain why this change is reasonable.</p>		
Other Operations Employees	0	
		Hours
Other Volunteers	0	0
Administrative Support	1	
<p>This represents a 100.00% change in the value Administrative Support from last year.</p> <p>Possible resolution:correct the value Administrative Support or add a comment to explain why this change is reasonable.</p>		<p>Resolved: 0 was changed to 1</p>
Management Employees	0	
Total	40	

2. Coordination Contractors Employee Information			
			Hours
Full-Time Drivers	0		0
Part-Time Drivers	19		22218
<p>This represents a 100.00% change in the value Part-Time Drivers Hours from last year.</p> <p>Possible resolution: correct the value Part-Time Drivers Hours or add a comment to explain why this change is reasonable.</p>		<p>0 was changed to 22218.</p>	
Volunteer Drivers	0		0
		Total Hours:	22218
Management Employees	1		
<p>This represents a 100.00% change in the value Management Employees from last year.</p> <p>Possible resolution: correct the value Management Employees or add a comment to explain why this change is reasonable.</p>		<p>Resolved: 0 was changed to 1</p>	

Dispatchers	0	
Schedulers	0	
Call Intake/Reserv./Cust. Serv.	2	
Other Operations Employees	0	
		Hours
Other Volunteers	0	0
Administrative Support	2	
<p>This represents a 100.00% change in the value Administrative Support from last year.</p> <p>Possible resolution: correct the value Administrative Support or add a comment to explain why this change is reasonable.</p>		<p>Resolved: 0 was changed to 2</p>
Management Employees	0	
Total	24	
		TOTAL HOURS: 83385