



**TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD**

TDLCB MINUTES

Thursday, August 27, 2009

Building B, conference Room B1-501

1800 27<sup>th</sup> Street

Vero Beach, FL 32960-3365

**MEMBERS PRESENT:**

Joel Herman	Veteran's Service Office
William Lundy Parden	Rep. for the Handicapped, Vice Chair
Cindy Barnes	FL Agency for Health Care Administration
Ellen Higinbotham	Department of Children and Families
Toni Purvis Teresi	Representative for Seniors
Tracy Dean	FL Dept. of Transportation
Catherine Viggiano	FL Dept. of Education, Div. Voc. Rehab.
Dr. Harry Hurst	Citizen Advocate Representative
Jacalyn Jennings	Economic Opportunities Council

**MEMBERS NOT PRESENT:**

Bob Solari	IRC Commissioner District 5
Barbara Patten	FL Association of Community Action
Jephete Lindor	Early Childhood Services
George Millar	Public Education Representative
Ann Viens	FL Dept. of elder Affairs

**OTHERS PRESENT:**

Phil Matson	IRC Metropolitan Planning Organization
Brian Freeman	Senior Planner
Karen Deigl	Senior Resource Association
Karen Wood	Senior Resource Association
Beth Casano	Recording Secretary

APPROVED

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(NOTE: The following is a summary with emphasis on motions and decisions requiring action. An audio recording of the meeting can be heard at [www.irc.gov/Boards/TDLCB/2009.htm](http://www.irc.gov/Boards/TDLCB/2009.htm) .)

## **REGULAR SCHEDULED MEETING**

1. Vice-Chairman Parden called the meeting to order at 10:04 a.m.
2. Approval of Minutes

**ON MOTION BY** Ms. Barnes and **SECONDED BY** Mr. Herman the Board unanimously voted to approve the minutes of May 28, 2009.

3. Unfinished Business  
None

4. TDLCB Chairman's Report  
None

5. Planning Status Report  
Mr. Matson reaffirmed the importance of the TDLCB board. For new board members and as a refresher for others, he handed out a Transportation Disadvantaged Program Concept Chart that portrayed the structural flow between the State-level policy board, State and Local agencies and the Transportation Disadvantaged Person (copy on file.) Mr. Matson also passed out a document that addressed questions about Disabled Toll Permits (copy on file.)

6. Community Transportation Coordinator Status Report  
Ms. Wood gave an overview of this quarter's report with the following highlights:

- Community Coach Door to Door down 16%
- GoLine Public Transportation up 30%
- 4 New Buses on order
- Funding for GoLine Route #13 (IR Mall to IRSC) awaiting Joint Transportation Agreement
- Construction of New Transportation Facility gearing up with Request For Qualifications sent out in August
- Paul Klubek new employee to assist Ms. Wood

Discussion ensued concerning layout of new building, gassing buses at IRC Fleet Mngmt., bus costs, and setting up hybrids. Mr. Hurst inquired as to whether the Board could be given a full tour of the transportation operations and Ms. Deigl thought that would be good and that the Board could have a meeting in their new Board room when the building is completed. Ms. Deigl

also stated that they would be having a driver's appreciation week coming up and the board would be notified.

7. Review of Progress Report and Reimbursement Invoice #4 for 2008/09 Planning Grant  
Mr. Matson reviewed the progress report and invoice for the period from April 1, 2009 through June 30, 2009.

8. Review of Draft Annual Operating Report

Ms. Deigl prefaced the review by stating that it was only a partial report as it had not yet been seen by auditors. Ms. Wood summarized the provided information sections: General, Passenger Trip, and Vehicle. Ms. Wood was happy to report that they had averaged only 1 accident per 81-85 thousand trips.

**ON MOTION BY** Ms. Barnes and **SECONDED BY** Ms. Viggiano the Board unanimously voted to approve the Draft Annual Operating Report as presented.

9. Review of Draft Annual Actual Expenditures Report

Ms. Wood presented the report which showed Local Funding for ACTUAL PRIOR YEAR with expenditures totaling \$153,792.28 and One Way Trips totaling 11,660.

**ON MOTION BY** Mr. Hurst and **SECONDED BY** Ms. Teresi the Board unanimously voted to approve the Draft Annual Expenditures Report as presented.

10. Other New Business

Mr. Hurst wanted to express his desire for the public to know how much Ms. Deigl had transformed the SRA and Transportation Coordination Programs. He congratulated Ms. Deigl on her successful funding pursuits, advertising and overall commitment to the programs and the community. Ms. Deigl deferred the accolades to Mr. Freeman, Mr. Matson, Ms. Wood and the entire board. She also reported that after approaching all the municipalities, the City of Sebastian is the first to follow Fellsmere's lead in committing matching dollars. Discussion then turned to the progress of the donation boxes and shelter program. Ms. Deigl felt that the donation boxes were working well. As to the shelters, she reported that they were in process of writing RFPs, securing a long time contractor who will do implementation, and they have begun determining placement with Kimley-Horn, the Hospital and College reserving sites. She anticipates having 20 sites within the first year.

11. The meeting was adjourned at 10:32 a.m.