



TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB)

Vacant, FDC&F Representative

George Millar, Public Education Representative

Jayne Pietrowski, FDOT Representative

Dr. Harry Hurst, Citizen's Advocate

Toni Teresi, Senior Community Representative

William Parden, Disabled Community Representative

Laurie Sang, CCECS Representative

Suc Rux, FACA Representative

Joel Herman, VA Representative

Dalia Dillon, FDEA Representative

Cindy Barnes, FAHCA Representative

Catherine Viggiano, FDVR Representative

Kathleen Geyer, Citizen's Advocate

Bob Solari, Chairman

AGENDA

The Transportation Disadvantaged Local Coordinating Board will meet at 10:00AM on Thursday, November 17, 2011, in Conference Room B1-501, County Administration Building B, 1800 27th St., Vero Beach, FL.

1. Call to Order
2. Approval of minutes of the August 25, 2011 meeting
3. Presentation of Awards

Unfinished Business

None

New Business

4. TDLCB Chairman's Report
5. Planning Status Report
6. Community Transportation Coordinator Status Report (to be distributed at meeting)
7. Review of Progress Report and Reimbursement Invoice #1 for the 2011/12 Planning Grant
8. Review of Annual Operating Report for FY 2011/12
9. Community Transportation Coordinator (CTC) Annual Evaluation Report for FY 2010-2011

Other New Business

10. Meeting Calendar for 2012
11. Adjournment

Note: The next meeting of the Transportation Disadvantaged Local Coordinating Board, will be held on Thursday, February 23, 2012 at 10:00 AM, Conference Room B1-501, County Administration Building B, 1800 27th St., Vero Beach, FL.

**To view the TDLCB Agenda packet on-line please go to the following link:
<http://www.ircgov.com/Boards/TDLCB/2012/agendas/TDLCB022312A.pdf>**

ANYONE WHO NEEDS A SPECIAL ACCOMMODATION FOR THIS MEETING MAY CONTACT THE COUNTY'S ADA COORDINATOR AT 567-8000, EXT. 223 AT LEAST 48 HOURS IN ADVANCE OF THE MEETING.

ANYONE WHO MAY WISH TO APPEAL ANY DECISION WHICH MAY BE MADE AT THIS MEETING WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL WILL BE BASED.

TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD

The Indian River County (IRC) Transportation Disadvantaged Local Coordinating Board (TDLCB) met at 10:00 a.m. on Thursday, August 25, 2011 in the Building B, Conference Room "B1-501" of the County Administration Building, 1800 27th Street, Vero Beach, Florida.

Present were **William Lundy Parden**, Disabled Community Representative; **Dr. Harry Hurst**, Citizen Advocate Representative; **Cindy Barnes**, Florida Agency for Health Care Administration (FAHCA) Representative; **Kathleen "Cookie" Geyer**, Citizen Advocate Representative; **George Millar**, Public Education Representative; **Cathy Viggiano**, Florida Department of Education (FDE) Representative; **Jayne Pietrowski**, Florida Department of Transportation (FDOT) Representative; **Sue Rux**, Florida Association for Community Action (FACA)/Economic Opportunities Council (EOC) Representative; and **Donna Mihok**, Florida Department of Children and Families (FDC&F) Representative (arrived at 10:12 a.m.).

Absent were Chairman **Bob Solari**, IRC Commissioner; and **Joel Herman**, Florida Department of Veterans' Affairs Representative, IRC; **Dalia Dillon**, Florida Department of Elderly Affairs (FDEA) Representative (all excused) and **Toni Teresi**, Seniors Representative; and **Laurie Sang**, State Coordinating Council of Early Childhood Services (CCECS) (unexcused).

Present was: **Karen Deigl** and **Karen Wood**, Senior Resource Association (SRA); and **Pat Geyer**, The Source (Camp Haven).

Also present were IRC staff: **Phil Matson**, Metropolitan Planning Organization (MPO) Staff Director; **Brian Freeman**, MPO Senior Planner; **Sharon Schalm**, MPO Staff Assistant III; and **Misty L. Pursel**, Commissioner Assistant, District 1.

Call to Order

Vice Chairman William Parden called the meeting to order at 10:00 a.m.

Approval of Minutes of the May 26, 2011 Meeting

ON MOTION BY Mr. Hurst, SECONDED BY Ms. Barnes, the Board voted unanimously (8-0) to approve the minutes of May 26, 2011.

Presentation of Awards

Mr. Phil Matson, Metropolitan Planning Organization Staff Director announced acknowledgement for two state awards and a number of other certificates of recognition. He presented Mr. Parden with the Statewide Volunteer of the Year from the Commission for the Transportation Disadvantage, which provided the bulk of the funding for the door-to-door transit services in the County. He also presented the second award to Karen Deigl and Karen Wood of the Senior Resource Association with the Outstanding Community Transportation Coordinator of the Year.

New Business

TDLCB Chairman's Report:

There was not a report for this meeting.

Planning Status Report: No action required.

Ms. Deigl asked this Board for support of transit funding; especially operational funding, and continued sustainability for services in the future via letters and telephone calls to legislators and representatives. She mentioned being a member of the Florida Public Transit Association (FPTA) and one of the initiatives the Association took in the past two years was to create awareness for the legislators and to gain support for the public transit and to ensure they understood the need for public transit.

Ms. Deigl continued with an example of the awareness effort by Clear Light Consulting, a marketing firm who worked with FPTA and American Public Transit Association, by creating "I AM FOR TRANSIT". She said the goal was to obtain 100,000 individual signatures showing support for public transit. She passed around a sheet requesting contact information from each member which would be typed into the system, or could be was accessible online at www.IAMFORTTRANSIT.org.

Ms. Deigl encouraged members, members' family and friends to go to the "I AM FOR TRANSIT" website and sign up to show support. She provided the ambassador code number of 49673 to be used when at the website, which gave the GoLine credit for the sign ups.

Mrs. Schalm announced the arrival of a new member Donna Mihok representing Department of Children and Family Services (10:12 a.m.).

Dr. Hurst requested information on the new hub location. Mr. Matson advised he met with Vero Beach City Council on August 16, 2011 to discuss the proposed site of a new hub located on the south side of 17th Street, bordered by the Florida East Coast Railway tracks, in an industrial corridor of Vero Beach.

Mr. Matson listed the following reasons this location was ideal:

- No residential conflicts
- Close to downtown Vero Beach
- Close to Vero Beach High School

Mr. Matson indicated the anticipated contract signing with the City of Vero Beach for the new location could possibly go towards a local match for capital grant funds. He said there was good access to the location; however, it would need to be paved from the ground up and the construction of an onsite facility, such as a bathroom, to accommodate the riders.

Ms. Deigl said the location was approved in concept, with at least a year at the minimum, before moving the current location to the new location. She mentioned the contract would be with the County, not with Senior Resource Association and any liability insurance would be a part of the contract.

Ms. Deigl said in her discussions with individual city council members she had expressed her desire for a dollar-a-year lease for a minimum of 30 years.

Mr. Matson told the Board he would like to see a 50/50 match from the Department of Transportation, with the county offering the land at no cost.

Mr. Pietrowski said she had never seen a donation used as a local match such as the one proposed; however, it sounded very feasible and likely it would be acceptable.

Ms. Pat Geyer, Project Manager for Camp Haven with The Source mentioned The Source's gift shop, Heaven Sent, was down the street from the proposed hub and would be greatly utilized by the homeless individuals who were working. She confirmed The Source's support for this project.

Mr. Matson referred to the flyer entitled "Looking for Safe, Reliable Transportation in Florida?", a part of the agenda packet, which is on file in the Commission Office. He referred to the website: www.safeandmobileseniors.org/findaride.htm as a database for transportation options for seniors.

Community Transportation Coordinator Status Report

Ms. Wood recapped her report, which is on file in the Commission Office. Highlights were as follows:

- Community Coach door-to-door services provided approximately 9,530 one way trips in this reporting quarter; a 21% decrease from the same reporting quarter as last year.
- GoLine public transportation provided approximately 232,588 one way trips in the first quarter of this year; a 24% increase from the same reporting quarter as last year.
- Eight new bus shelters installed, 12 new locations were being worked on throughout Indian River County. Installation was expected in October, 2011.
- The Transportation Disadvantage (TD) Commission consulted the firm Thomas Howell Ferguson to prepare the bi-annual TD monitoring, wherein four minimal findings and two simple suggestions were made.
- Community Coach's website was under construction and was expected to be online within two months.
- Karen Somerset was the new interim Executive Director for the TD Commission, with applications being reviewed for a new Executive Director.

Review of Progress Report and Reimbursement of Invoice #4 for the 2010/11 Planning Grant

Mr. Brian Freeman, MPO Senior Planner, summarized his memorandum dated August 16, 2011, regarding the invoice and progress report representing the planning grant period for the fourth quarter of 2010/11, a copy of which is on file in the Commission Office.

ON MOTION BY Mr. Millar, SECONDED BY Ms. Barnes, the members voted unanimously (9-0) to approve the submitted progress report and Invoice #4 for the 2010/11 Planning Grant.

Review of Draft Annual Actual Expenditures Report

Mr. Matson explained this report was an annual requirement prepared this time each year, explaining the annual expenditures on the coordinating transportation only; omitting Medicaid and fixed route expenses. He reported the

local funding expenditures as \$135,273.84, providing 21,277 one-way trips, a copy of which is on file in the Commission Office.

ON MOTION BY, Ms. Rux, SECONDED BY Ms. Barnes the members voted unanimously (9-0) to approve the Actual Expenditure Report.

Mr. Matson mentioned a review/evaluation comprised of members of this Board were to meet upon adjournment of the TDLCB. He also mentioned a volunteer was needed to ride along and fill out an onboard survey of the transportation system. Cookie Geyer confirmed she had already completed the onboard survey for this year.

Other New Business

Ms. Pietrowski explained the 5310 grant program was a federal grant providing vehicles for non-profit agencies who worked with the elderly and the disabled community. She announced a scheduled workshop on Monday, November 14, 2011, at the DOT facility in West Palm Beach and would be sending out official notices within the near future.

Ms. Pietrowski further explained the workshop was for the purposes of recruiting new nonprofit agencies who had never benefitted from the grant before. She continued anyone who knew an agency who worked with the elderly or disabled community who may be interested in the grant, please forward their name and contact information to her. She was also looking for volunteers needed as mentors to assist individuals with the grants.

Ms. Pietrowski announced as a result of the TD conference, contact was made with the Ambassador, Joanne Hutchinson, with United We Ride regarding a regional human service transportation summit in Palm Beach in 2012, assisted by the DOT. She asked if anyone would be interested in joining a organizational committee.

Mr. Matson and Ms. Deigl expressed their interest and inquired on what made up the region. Ms. Pietrowski said that was one of the questions needing the organizational committee's comments and direction. She also provided the following items were to be worked through the committee:

- Focus on the grant programs
- Emerging issues
- Needs
- Best management practices of alter transportation

A discussion ensure regarding what could make up the region, funding and certifications.

Adjournment

There being no further business, the meeting adjourned at 10:55 a.m.

INDIAN RIVER COUNTY, FLORIDA

MEMORANDUM

TO: Transportation Disadvantaged Local Coordinating Board Members

THROUGH: Phillip J. Matson, MPO Staff Director *SM*

FROM: Brian Freeman, AICP; Senior Transportation Planner *BF*

DATE: November 4, 2011

**SUBJECT: REVIEW OF PROGRESS REPORT & REIMBURSEMENT INVOICE #1
FOR 2011/12 PLANNING GRANT**

It is requested that the data herein presented be given formal consideration by the Transportation Disadvantaged Local Coordinating Board at its regular meeting of November 17, 2011.

DESCRIPTION AND CONDITIONS:

It is required, as part of the Transportation Disadvantaged (TD) Planning Grant contract between the Indian River County Metropolitan Planning Organization (MPO) as the Designated Official Planning Agency (DOPA) and the State of Florida Commission for the Transportation Disadvantaged (CTD), that periodic progress reports and reimbursement invoices be submitted. To comply with the CTD's requirements, staff has prepared a progress report and invoice for the period from July 1, 2011 to September 30, 2011.

The attached invoice and progress report represent the first quarter of the 2011/12 planning grant period. This progress report and applicable finished products, such as the Local Coordinating Board (LCB) meeting agenda items, CTC reports, etc., are required to accompany all reimbursement invoices.

Attached is a copy of invoice #1 and the quarterly progress report. This report, along with the appropriate supporting documents, will be submitted to the CTD upon MPO/DOPA approval.

RECOMMENDATION:

The staff recommends that the TDLCB approve the Planning Grant Progress Report and Invoice #1, and direct staff to forward the report and invoice to the MPO/DOPA for its concurrence prior to submittal to the state CTD.

ATTACHMENTS:

1. Progress Report and Reimbursement Invoice #1, 2011/12 Planning Grant.

PLANNING RELATED GRANT AGREEMENT TASKS
QUARTERLY PROGRESS REPORT

IRC Metropolitan Planning Organization
(Agency Name)

Invoice # 1

FDOTFM # 23704021401

Indian River County
(County)

Contract # AQB41

Reporting Period: 07/01/2011 to 09/30/2011

I. Program Management

- A. Where necessary and in cooperation with the Local Coordinating Board, solicit and recommend a community transportation coordinator, in conformity with Chapter 287 and 427, Florida Statutes.

N/A

- B. Develop and maintain a process for the appointment and reappointment of voting and non-voting members to the Local Coordinating Board (LCB).

Reporting Period and Year to Date:

Consistent with the requirements of Rule 41-2, F.A.C. the county maintained its TDLCB appointment and reappointment process.

- C. Prepare agendas for local coordinating board meetings consistent with the *Local Coordinating Board and Planning Agency Operating Guidelines*. Ensure that operator payments are addressed as a standard agenda item.

Reporting Period:

In this period, staff prepared the agenda and agenda items for the August 25, 2011 TDLCB meeting.

Year to Date:

In this period, staff prepared the agenda and agenda items for the August 25, 2011 TDLCB meeting.

- D. Prepare official minutes of Local Coordinating Board meetings. For committee meetings, prepare minutes in the form of a brief summary of basic points, discussions, decisions, and recommendations to the full board. Keep records of all meetings for at least three years.

Reporting Period:

Official minutes for the August 25, 2011 TDLCB meeting were prepared.

Year to Date:

Official minutes for the August 25, 2011 TDLCB meetings were prepared.

- E. Provide at least one public hearing annually by each Local Coordinating Board, and assist the Commission, as requested, in co-sponsoring public hearings.

Reporting Period and Year to Date:

NA

- F. Provide staff support for committees of the Local Coordinating Board.

Reporting Period and Year to Date:

Staff support was provided as needed. Staff closely worked with and supported the CTC evaluation sub-committee.

- G. Annually develop and update by-laws for Local Coordinating Board approval.

Reporting Period and Year to Date:

N/A

- H. Develop, annually update, and implement Local Coordinating Board grievance procedures in accordance with the Commission guidelines, which includes a step within the local complaint and/or grievance procedure that advises a dissatisfied

person about the Commission's Ombudsman Program.

Reporting Period and year to date:

N/A

- I. Maintain a current membership roster and mailing list of local coordinating board members.

Reporting Period:

TDLCB membership list was updated as needed.

Year to Date:

The TDLCB membership list was updated as needed.

- J. Provide public notice of local coordinating board meetings and local public hearings in accordance with the *Coordinating Board and Planning Agency Operating Guidelines*.

Reporting Period:

Public notices were provided. For this period, the TDLCB meeting date was published in the local newspaper in August 2011.

Year to Date:

Public notice was published in the local newspaper (*Press-Journal*) in August 2011.

- K. Review and comment on the Annual Operating Report for submittal to the Local Coordinating Board, and forward comments/concerns to the Commission for the Transportation Disadvantaged.

Reporting Period and Year to Date:

N/A

- L. Review the Transportation Disadvantaged Service Plan (TDSP), and recommend action to the Local Coordinating Board.

Reporting Period and Year to Date:

N/A

- M. Report the actual expenditures of direct federal and local government transportation funds to the Commission for the Transportation Disadvantaged no later than September 15th.

Reporting Period and Year to Date:

Report of actual expenditures was prepared and submitted to the CTD during the reporting period.

- N. Report the annual budget estimates of direct federal and local government transportation funds to the Commission for the Transportation Disadvantaged no later than September 15th and as required by Chapter 427, Florida Statutes.

Reporting Period and Year to Date:

Annual budget estimates were reported to the CTD during the reporting period.

II. Service Development

The planning agency shall develop the following service development items.

- A. Jointly, with the Community Transportation Coordinator and the Local Coordinating Board, develop the Transportation Disadvantaged Service Plan (TDSP) by preparing the planning section following Commission guidelines.

Reporting Period and Year to Date:

N/A

- B. Encourage integration of "transportation disadvantaged" issues into local and regional comprehensive plans. Ensure activities of the Local Coordinating Board and Community Transportation Coordinator are consistent with local and state comprehensive planning activities including the Florida Transportation Plan.

Reporting Period and Year to Date:

Staff ensured integration of “transportation disadvantaged” issues into planning documents. Staff also ensured activities of the TDLCB and the CTC were consistent with local and state comprehensive planning activities.

- C. Encourage the local Community Transportation Coordinator to work cooperatively with local WAGES coalitions established in Chapter 414, Florida Statutes, and provide assistance in the development of innovative transportation services for WAGES participants.

Staff encouraged the CTC to work with local WAGES coalition.

III. Technical Assistance, Training, and Evaluation

The planning agency shall provide technical assistance and training for the Local Coordinating Board, and shall assist the Local Coordinating Board in monitoring and evaluating the Community Transportation Coordinator.

- A. Provide the Local Coordinating Board with quarterly reports of Transportation Disadvantaged planning accomplishments and expenditures as outlined in the planning grant agreement or any other activities related to the Transportation Disadvantaged program including but not limited to, consultant contracts, special studies, and marketing efforts.

Reporting Period:

The LCB was provided with quarterly reports of TD planning accomplishments and activities.

Year to Date:

The LCB was provided with quarterly reports of TD planning accomplishments and activities.

- B. Attend at least one Commission-sponsored training, including but not limited to, the Commission's quarterly regional meetings, and the Commission's annual training workshop, or other sponsored training.

Reporting Period and Year to Date:

N/A

- C. Attend at least one Commission meeting each year within budget/staff/schedule availability.

Reporting Period and Year to Date:

N/A

- D. Notify Commission staff of local Transportation Disadvantaged concerns that may require special investigations.

Reporting Period and Year to Date:

Planning Staff coordinated with the CTD staff as needed.

- E. Provide training for newly-appointed Local Coordinating Board members.

Reporting Period and Year to Date:

N/A

- F. Provide assistance to the Community Transportation Coordinator, purchasing agencies, and others, as needed, which may include participation in, and initiating when necessary, local or regional meetings to discuss Transportation Disadvantaged needs, service evaluation and opportunities for service improvement.

Reporting Period and Year to Date:

Planning staff coordinated with the CTC on a regular basis and provided technical assistance as needed.

- G. To the extent feasible, collect and review proposed funding applications involving "Transportation Disadvantaged" funds consistent with Chapter 427, Florida Statutes, and Rule 41-2 of the Florida Administrative Code, and provide recommendation to the Local Coordinating Board.

Reporting Period and Year to Date:

Applicable TD funding applications completed and submitted to the appropriate agencies.

- H. Ensure the Local Coordinating Board conducts, at a minimum, an annual evaluation of the Community Transportation Coordinator. The Local Coordinating Board shall evaluate the coordinator using the Commission's *Evaluation Workbook for Community Transportation Coordinators and Providers in Florida* (at a minimum, using the modules concerning Competition in Use of Operators, Cost-Effectiveness and Efficiency, and Availability of Service) and local standards as defined in the Transportation Disadvantaged Service Plan.

Reporting Period and Year to Date:

The TDLCB designated a CTC Evaluation Subcommittee at its February 24, 2011 meeting. The CTC evaluation subcommittee met on August 25, 2011 and conducted a review of the CTC's performance during FY 2010/11.

- I. Assist the Commission for the Transportation Disadvantaged in joint reviews of the Community Transportation Coordinator.

Reporting Period:

N/A

Year to Date:

N/A

- J. Ensure the Local Coordinating Board annually reviews coordination contracts to advise the Coordinator whether the continuation of said contract provides the most cost effective and efficient transportation available, consistent with Rule 41-2, Florida Administrative Code.

Reporting period and Year to Date:

Coordination contracts have been reviewed by the TDLCB as needed.

K. Implement recommendations identified in the Commission's QAPE reviews.

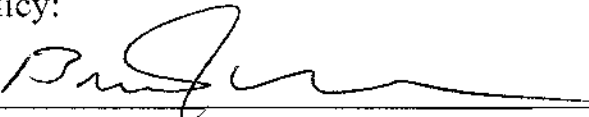
Reporting period and Year to Date:

N/A

IV. Special Consideration by Planning Agency:

V. Special Consideration by Commission:

Other Items of Development and Update in accordance with Laws, Rules, and Commission policy:



Signature of Individual Submitting Report

11/4/2011
Date

Brian Freeman
Typed name of Individual Submitting Report

INVOICE

Indian River County MPO
1801 27th Street
Vero Beach, FL 32960
Tel. 772-226-1672

BILL TO:
Commission for the Transportation Disadvantaged
605 Suwannee Street, MS 49
Tallahassee, FL 32399-0450

Invoice Number: 1
Invoice Date: 11/12/2011
Vendor FEID Number: 23704021401

Dates of Services		Grant Execution Date	Project #	Contract #	CSFA #	Grant Termination Date		
08/12/2011 - 09/30/2011		8/12/2011	23704021401	AQB41	55:002	6/30/2012		
TASK	Budgeted Amount	cummulative total % of task prev billed	% of Task complete this billing period	YTD % of Task complete	Complete	YTD Billed	Billed this period	Remaining Budget
1: TDSP or CTC selection	\$ 3,378.75	0%	0%	0.0%		\$ -	\$ -	\$ 3,378.75
2: CTC annual evaluation	\$ 2,981.25	0%	0%	0.0%		\$ -	\$ -	\$ 2,981.25
3: LCB mtgs	\$ 7,950.00	0%	25%	25.0%		\$ 1,987.50	\$ 1,987.50	\$ 5,962.50
4: Public Hearing	\$ 795.00	0%	0%	0.0%		\$ -	\$ -	\$ 795.00
5: By-Laws	\$ 795.00	0%	0%	0.0%		\$ -	\$ -	\$ 795.00
6: Grievance Procedures	\$ 795.00	0%	0%	0.0%		\$ -	\$ -	\$ 795.00
7: AOR review	\$ 795.00	0%	0%	0.0%		\$ -	\$ -	\$ 795.00
8: AER	\$ 795.00	0%	100%	100.0%	yes	\$ 795.00	\$ 795.00	\$ -
9: Quarterly Prog Rprt	\$ 795.00	0%	25%	25.0%		\$ 198.75	\$ 198.75	\$ 596.25
10 Training Wrkshp	\$ 795.00	0%	0%	0.0%		\$ -	\$ -	\$ 795.00
Total	\$ 19,875.00					\$ 2,981.25	\$ 2,981.25	\$ 16,893.75

TOTAL to be paid on this invoice =

\$ 2,981.25

Add: Justification, notes, or explanation

Complete olive green cells if necessary.

Remit To: Vendor Remittance Information


Indian River County
1801 27th Street
Vero Beach, FL 32960
Tel: 772-226-1672


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INDIAN RIVER COUNTY, FLORIDA

MEMORANDUM

TO: Transportation Disadvantaged Local Coordinating Board Members

THROUGH: Phillip J. Matson, AICP 
MPO Staff Director

FROM: Brian Freeman, AICP 
Senior Transportation Planner

DATE: November 2, 2011

SUBJECT: COMMUNITY TRANSPORTATION COORDINATOR (CTC) ANNUAL
EVALUATION REPORT (FY 2010-2011)

It is requested that the data herein presented be given formal consideration by the Transportation Disadvantaged Local Coordinating Board at its regular meeting of November 17, 2011.

DESCRIPTION AND CONDITIONS

One requirement of the county's transportation disadvantaged service plan is that "the Transportation Disadvantaged Local Coordinating Board (TDLCB) shall evaluate the performance of the Community Transportation Coordinator and provide a recommendation to the Designated Official Planning Agency (DOPA) for continuation or replacement of the Community Transportation Coordinator". To facilitate this evaluation process, the TDLCB developed a set of criteria for the coordinator evaluation. On September 11, 1992, the Board of County Commissioners, acting as the county's Designated Official Planning Agency (DOPA), approved the CTC's evaluation procedures and standards. While the Metropolitan Planning Organization (MPO) is now the DOPA, the approved CTC evaluation procedures and standards have not changed.

To conduct this year's CTC evaluation, the Transportation Disadvantaged Local Coordinating Board (TDLCB) established a subcommittee whose purpose was to meet with the coordinator and evaluate the coordinator's performance. Using the criteria established by the TDLCB as well as the Commission for the Transportation Disadvantaged's required evaluation criteria, the subcommittee assessed the performance of the Community Transportation Coordinator and prepared a report addressing the coordinator's performance in relation to each of the evaluation criteria. A copy of that report is attached.

ANALYSIS

The Indian River County Senior Resource Association, formerly known as the Indian River County

Council on Aging, was designated the County's Community Transportation Coordinator (CTC) in October 1990. Since then, the Transportation Disadvantaged Local Coordinating Board (TDLCB) has reviewed the CTC performance each year and has consistently recommended that the DOPA retain the Senior Resource Association as the county's CTC.

This year, evaluation of the CTC was performed by an evaluation subcommittee appointed by the Local Coordinating Board. This evaluation was conducted according to the CTC's evaluation criteria, the CTC's evaluation procedures, and criteria approved by the TDLCB and the DOPA. Based upon its assessment, the subcommittee gave good marks to the Senior Resource Association, the county's CTC, and recommends that the Senior Resource Association be retained as the county's CTC.

The Transportation Disadvantaged Local Coordinating Board has the following alternatives. The first alternative is to approve the CTC annual evaluation report and to recommend that the MPO/DOPA retain the Senior Resource Association as the county's CTC. A second alternative is to reject the CTC annual evaluation report and direct the evaluation subcommittee to re-evaluate the coordinator.

RECOMMENDATION

Staff recommends that the MPO approve the attached CTC annual evaluation report, retain the Senior Resource Association as the county's CTC, and direct staff to forward the report to the State Commission for the Transportation Disadvantaged.

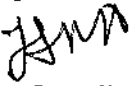
Attachment

1. Community Transportation Coordinator's (CTC) Annual Evaluation Report 2010-2011

INDIAN RIVER COUNTY, FLORIDA

MEMORANDUM

TO: Transportation Disadvantaged Local Coordinating Board

FROM: Harry Hurst, Chairperson 
Community Transportation Coordinator Evaluation Sub-Committee

DATE: August 26, 2011

SUBJECT: COMMUNITY TRANSPORTATION COORDINATOR EVALUATION (FY 2010-2011)

The CTC sub-committee evaluation of the county's Transportation Disadvantaged Community Transportation Coordinator was conducted on August 25, 2011. The committee was comprised of Dr. Harry Hurst, Cathy Viggiano, Cindy Barnes, and Kathleen "Cookie" Geyer. To aid in the completion of their evaluation, the committee members were given copies of the MPO's Evaluation Procedures and Standards for Community Transportation Coordinators and the CTC's Evaluation Workbook from the Florida Commission for the Transportation Disadvantaged.

The Evaluation Criteria were divided into four sections; (1) Coordination/Planning, (2) Operation, (3) Cost/Financial Management, (4) Utilization Review. Karen Wood, Transportation Director of the Senior Resources Association, was asked questions from all four evaluation areas. The committee members ranked the performance of the SRA as excellent, good, average, or poor, based on supporting documents provided and Ms. Wood's responses. The last part of the evaluation process consisted of an on-board bus observation by TDLCB Board member Katherine Geyer. She volunteered to ride-along on a medical trip and document her experience.

The committee members were extremely impressed with the efficiency and excellence of the SRA's performance. They were also very appreciative of the efforts of Karen Wood, Karen Deigl, Executive Director and the entire SRA transportation staff. The CTC evaluation sub-committee recommends that the TDLCB approve the attached CTC annual evaluation report and to recommend that the MPO/DOPA retain the Senior Resource Associations as the county's CTC.

**EVALUATION PROCEDURES AND STANDARDS
FOR COMMUNITY TRANSPORTATION COORDINATOR
INDIAN RIVER COUNTY**

Florida Rule Chapter 41-2, implementing the provisions of Chapter 427, Florida Statutes, places upon the Community Transportation Coordinator (CTC) the responsibility for the overall planning, administration, monitoring, coordination, arrangement and delivery of transportation disadvantaged (TD) services within its designated service area. This rule also requires that the Local Coordinating Board (LCB) on a continuous basis evaluate the services provided by the County Transportation Coordinator and provide an evaluation of the Coordinator's performance in general and relative to Transportation Disadvantaged Commission's standards. The state is requiring that the following modules from the CTD's evaluation workbook be used as part of CTC performance evaluation.

- Competition
- Cost effectiveness
- Availability of Services

RESPONSIBILITIES AND TIMEFRAME

The Transportation Disadvantaged Local Coordinating Board (TDLCB) must evaluate the performance of the Community Transportation Coordinator (CTC) on an annual basis and provide a recommendation to the Designated Official Planning Agency (DOPA) for continuation or replacement of the Community Transportation Coordinator.

EVALUATION SUBCOMMITTEE

The TDLCB shall designate an Evaluation Subcommittee on an annual basis consisting of three voting members of the TDLCB to evaluate the previous year's (July 1 - June 30) performance of the Community Transportation Coordinator and to provide a written report to the TDLCB.

TIMEFRAME

- a) The evaluation report must cover the period from July 1 to June 30, corresponding to the timeframe of the Annual Operating Report (AOR). The evaluation subcommittee's report must be submitted for the TDLCB's consideration at the August meeting of the TDLCB.
- b) One additional evaluation report per year may be requested by the TDLCB members. The request for additional evaluation reports must be approved by the majority vote of the TDLCB members.

EVALUATION CRITERIA

The following evaluation standards have been developed to allow the Local Coordinating Board to assess the performance of the Coordinator using locally developed criteria, which incorporate those performance criteria provided by the Transportation Disadvantaged Commission. These standards address four areas: coordination/planning, operation, costs/financial management, and utilization. Attached also is a copy of the state evaluation modules for competition, cost effectiveness and efficiency, and availability of services.

COORDINATION/PLANNING

Coordination is defined by Chapter 427, Florida Statutes, as "the arrangement for the provision of transportation service to the transportation disadvantaged in a manner that is cost effective, efficient, and reduces fragmentation and duplication of services". These standards are intended to measure how well the County Transportation Coordinator (CTC) manages to bring together operators and consumers to ensure quality transportation for transportation disadvantaged persons at a reasonable cost.

Performance Ranking					
Criteria	Excellent	Good	Average	Poor	Comments
1) CTC's work toward implementation of the County's Transportation Disadvantaged Service plan	XXXX				
2) CTC's effort toward expansion of the coordinated system (signing additional contract with providers)	XXXX				The CTC works with the MPO to identify funding opportunities which would enable the CTC to expand services
3) CTC's effort to make the most effective use of existing TD services	XXXX				
4) CTC's effort for obtaining additional funding	XXXX				The CTC obtains additional funding from cities of Fellsmere and Sebastian, through donation boxes in buses, and by selling advertising space on their buses.
5) CTC's reservation and scheduling system	XXXX				The CTC recently updated its scheduling software.
6) CTC's promotional and marketing campaign	XXXX				The CTC uses buses for marketing via bus wraps and advertising. Video monitors are being installed in all buses and will display public information and ads.
7) CTC's effort to coordinate participation in inter-county trips	XXXX				The CTC is the sole provider of trips into Brevard Co. and will be doing same into St. Lucie Co.
8) Others (please specify)	XXXX				The CTC has discussed future coordination efforts with Volunteer Ambulance.

Reporting Period: July 1, 2010 - June 30, 2011 Date: 08/25/11

CTC evaluation sub-committee's chairman initials: ARM

OPERATION

Operation involves the actual delivery of services to the transportation disadvantaged. It is considered to be the aspect of the overall evaluation most indicative of the coordinator's performance. The standards in this area measure what service is available to the TD public and how well it is provided. Many of the standards in this section are specific requirements required within Rule Chapter 41-2.

Performance Ranking					
Criteria	Excellent	Good	Average	Poor	Comments
1) CTC's safety plan as measured annually by a declining number of no fault accidents per mile	XXXX				The CTC met safety goal. Less than 1 per 100,000 miles
2) CTC's effort to provide services on a 24 hours per day, seven days per week basis	XXXX				The CTC is able to provide 24-hour service for medical trips as needed.
3) CTC's available insurance	XXXX				All vehicles insured.
4) CTC's accessibility (how easy it is to contact CTC)					The CTC is easily accessible. The CTC uses Language Line for translation services.
5) CTC's method of recording, resolving complaints and reporting to the TDLCB	XXXX				
6) CTC's system to ensure that all equipment used complies with federal, state, TD Commission and local policies	XXXX				Most equipment is purchased through the State contract. Recently reviewed by the Feds and the CTD.
7) CTC's system to ensure that contractors' performance meets required specifications	XXXX				Annual monitoring – yearly reviews performed by CTC.
8) CTC's system of performing client satisfaction surveys and reporting to the TDLCB	XXXX				The CTC conducts surveys plus extensive surveying for TDP.
9) CTC's effort on reducing the clients waiting time consistent with the plan	XXXX				New scheduling software will allow more efficient scheduling and will reduce wait times.
10) CTC's on time performance record	XXXX				New ADA bus helps keep fixed route buses on schedule.
11) CTC's effort to avoid missing scheduled trips	XXXX				Trip manifests are double checked.

Performance Ranking					
Criteria	Excellent	Good	Average	Poor	Comments
12) CTC's system of recording all refusals caused by system limitation and reporting to the TDLCB	XXXX				Less than 1% of requests denied. The CTC coordinates with Volunteer Ambulance in such cases.
13) CTC's employee training program	XXXX				Drivers receive complete retraining every 2 years.
14) CTC's system to ensure that service is provided on a non-discriminatory basis	XXXX				Medical trips are top priority. All other trips on first come, first served basis.
15) CTC's effort to prioritize trips	XXXX				Medical trips are top priority.
16) CTC's data base regarding routes, schedules, facilities, vehicles, locations, and number of clients	XXXX				A master file w/ all data, vehicles and employees is maintained electronically by the CTC.
17) CTC's effort to identify unmet needs	XXXX				The CTC coordinates with Volunteer Ambulance and medical providers.
18) CTC's vehicle inventory and maintenance system	XXXX				Detailed files are kept. Maintenance coordinated with county.
19) CTC's record for submittal of the MOA to the CDT on time	XXXX				Always on time.
20) Others (please specify)					CTC makes good use of technology

Reporting Period: July 1, 2010 - June 30, 2011 Date: 08/25/11

CTC evaluation sub-committee's chairman initials: JMM

COST/FINANCIAL MANAGEMENT

Costs and Financial Management standards reflect requirements for proper methods of calculating, recording and reporting of service costs. Standards contained in this section reflect guidance contained in Rule Chapter 41-2.

Performance Ranking					
Criteria	Excellent	Good	Average	Poor	Comments
1) CTC's fully allocated one-way passenger trip cost compared to the previous year	XXXX				Cost increase due to CTD formula; cost increase due to fuel, insurance, and maintenance.
2) CTC's system of cost/revenue allocation and reporting to the TDLCB	XXXX				CTD provides a rate template.
3) CTC's account system concurrence with a uniform accounting system for rural and specialized transportation providers	XXXX				CTC is changing software (both old and new software compliant).
4) CTC's effort to raise local funds	XXXX				Local funds from contributions by cities of Fellsmere and Sebastian, donations, and advertising revenues
5) CTC's effort to develop an equitable fare structure and solicit client contributions as appropriate	XXXX				No one denied if they can't pay, \$2.00 fare for door-to-door (free fixed route service).
6) CTC's effort to utilize all federal, state, and local funds	XXXX				Federal, state, and local funding sources utilized.
7) CTC's effort to reduce one-way passenger trip cost	XXXX				New software will allow for more efficient multi-loading of passengers, cutting costs up to 20%.
8) Others (please specify)	XXXX				Federal funds "capitalized" where allowed.

Reporting Period: July 1, 2010 - June 30, 2011 Date: 08/25/11

CTC evaluation sub-committee's chairman initials: JAM

UTILIZATION REVIEW

Utilization, like Operation, represents the practical aspect of the Coordinator's responsibilities. These standards are intended to measure the degree to which the Coordinator has provided coordinated transportation services, which include the greatest possible involvement of local agencies and the most effective use of resources and funding.

Performance Ranking					
Criteria	Excellent	Good	Average	Poor	Comments
1) CTC's system to ensure provision of most effective and efficient service	XXXX				Service efficiency and effectiveness recognized through CTC of Year award for 2011.
2) CTC's effort to utilize volunteers' time and vehicles	XXXX				Volunteers assist in office where allowed by HIPPA; insurance does not permit volunteer drivers.
3) CTC's effort to utilize the vehicles of all non-profit organizations	XXXX				The CTC coordinates with ARC.
4) CTC's system of matching clients with appropriate vehicles	XXXX				All vehicles have lifts.
5) CTC's flexibility to rotate vehicles based on the number of reservations and the clients' origins and the destinations	XXXX				Vehicle assignments scheduled in advance.
6) CTC's system for regular review of its organization and equipment	XXXX				The County conducts a yearly inventory of CTC equipment.
7) CTC's efforts to utilize school buses	XXXX				Prohibited by insurance (CTC vehicles not rated for exclusive child service).
8) Others (please specify)	XXXX				Excellent overall effort.

Reporting Period: July 1, 2010 - June 30, 2011 Date: 08/25/11

CTC evaluation sub-committee's chairman initials: JAM

INDIAN RIVER COUNTY, FLORIDA

MEMORANDUM

TO: Transportation Disadvantaged Local Coordinating Board Members

THROUGH: Phillip J. Matson, AICP *PJM*
MPO Staff Director

FROM: Brian Freeman, AICP *BF*
Senior Transportation Planner

DATE: November 3, 2011

SUBJECT: Review of Transportation Disadvantaged Annual Operating Report for FY 2010/2011

It is requested that the information herein presented be given formal consideration by the Transportation Disadvantaged Local Coordinating Board (TDLCB) at its regular meeting of November 17, 2011.

SUMMARY

To receive yearly allocations from the Commission for the Transportation Disadvantaged (CTD), recipients must submit an Annual Operating Report. In order to comply with the CTD's September 15, 2011 deadline, a draft report was submitted online by the Community Transportation Coordinator. Staff recommends the Transportation Disadvantaged Local Coordinating Board (TDLCB) approve the final FY 2010/2011 Annual Operating Report and authorize staff to send the approved report to the CTD.

DESCRIPTION AND CONDITIONS

As part of the Transportation Disadvantaged (TD) Planning Grant contract between the Indian River County Metropolitan Planning Organization (MPO) and the State of Florida Commission for the Transportation Disadvantaged (CTD), an Annual Operating Report (AOR) must be submitted to the CTD annually. To comply with the CTD's requirements, a draft version of the AOR was submitted to the CTD by the Senior Resources Association (SRA) as the Community Transportation Coordinator.

The attached report covers demand response operations for the July 1, 2010 through June 30, 2011 fiscal year. This report includes information about passenger trips, vehicles, and revenue and expense sources. Information, such as population, vehicle miles, and passenger miles captured by this report,

is used to determine yearly allocations by the CTD.

ANALYSIS

The attached Annual Operating Report is a summary of paratransit operations for FY 2010/2011. Through the SRA, the county provided 72,641 one-way paratransit trips. Of those trips, 30% were funded with CTD dollars. Nearly half of the passenger trips (47%) were made by the elderly, ages 65 and older. Over half of passengers (54%) used paratransit services for medical appointments.

Attached is a copy of the Annual Operating Report. The AOR will be submitted to the CTD upon TDLCB approval.

RECOMMENDATION

Staff recommends that the TDLCB approve the Annual Operating Report, and direct staff to forward the final report to the CTD.

ATTACHMENTS

1. FY 2010/2011 Annual Operating Report.

FLCTD

Annual Operations Report

Section I: Face Sheet

County: Indian River	Fiscal Year: July 1, 2010 - June 30, 2011
Status: Submitted to FLCTD	
FLCTD Status: Approved	
Report Date:	09/05/2011
Period Covered:	July 1, 2010 - June 30, 2011
Coordinator's Name:	Senior Resource Association, Inc.
Address:	694 14th Street
City:	Vero Beach
Zip Code:	32960
Service Area:	Indian River
Contact Person:	Jennifer Johnson
Title:	VP of Finance
Phone:	(772) 469 - 3141
Fax:	(772) 778 - 7272
Email:	jjohnson@sramail.org
Network Type:	Partial Brokerage
Organization Type:	Private Non-Profit
CTC Certification:	
<p>I, Jenifer Johnson, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.</p>	
CTC Representative (signature)	
Jennifer Johnson - 09/02/2011	
LCB Statement:	
<p>I, _____, as the local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(7) F.S. that the local Coordinating Board has reviewed this report and the Planning Agency has received a copy.</p>	
LCB Signature	

FLCTD
Annual Operations Report
Section II: General Info

County: **Indian River**

Fiscal Year: **July 1, 2010 - June 30, 2011**

Status: **Submitted to FLCTD**

FLCTD Status: **Approved**

Section II: Coordinated System General Information

1. Provider Listing (include the CTC, if the CTC provides transportation services)

Number of Private Non-Profits: 2

Number of Private For-Profits: 2

Public Entities:

School Board: 0

Municipality: 0

County: 0

Transit Authority: 0

Other: 0

Total: 4

2. How many of the providers listed in 1 are coordination contractors?

1

FLCTD
Annual Operations Report
Section III: Passenger Trip Info

County: Indian River		Fiscal Year: July 1, 2010 - June 30, 2011	
Status: Submitted to FLCTD			
FLCTD Status: Returned			
Section III: Passenger Trip Information			
1a. One-Way Passenger Trips			
Type of Service	Service Area		
Fixed Route/Fixed Schedule	Within	Outside	Total
Daily Trip Tickets	0	0	0
Weekly Passes	0	0	0
Monthly Passes	0	0	0
Deviated Fixed Route Service			
	0	0	0
Paratransit			
Ambulatory	57352	4573	61925
Non-Ambulatory	10502	167	10669
Stretcher	47	0	47
Other Services			
School Board Trips	0	0	0
Total Trips	67901	4740	72641
1b. How many of the total trips were provided by contracted transportation providers (do not include the CTC, if the CTC provides transportation services)?			2040
1c. How many of the total trips were provided by coordination contractors?			26012
2. One-Way Trips by Funding Source			
Agency for Health Care Administration			10977
Agency for Persons with Disabilities			26012
Agency for Workforce Innovation			0
Commission for the Transportation Disadvantaged			21712
Department of Children and Families			0
Department of Community Affairs			0
Department of Education			0
Department of Elder Affairs			1406

Department of Health	0
Department of Juvenile Justice	0
Florida Department of Transportation	6157
Local Government	6377
Local Non-Government	0
Other Federal Programs	0
Total:	72641

3. One-Way Trips by Passenger Type

Was this information obtained by sampling?	no
Elderly	
Low Income:	686
Disabled:	23634
Low Income and Disabled:	4847
Other:	4943
Children	
Low Income:	866
Disabled:	8
Low Income and Disabled:	79
Other:	48
Other	
Low Income:	3615
Disabled:	5798
Low Income and Disabled:	26310
Other:	1807
Total:	72641

4. One-Way Passenger Trips - by Purpose

Was this information obtained by sampling?	no
Medical Purpose	39385
Employment Purpose	73
Education/Training/Daycare Purpose	15725
Nutritional Purpose	1302
Life-Sustaining/Other Purpose	16156
Total:	72641

5. Unduplicated Passenger Head Count

5a. Paratransit/Deviated Fixed Route/ School Brd	1502
5b. Fixed Route	0
Total:	1502
6. Number of Unmet Trip Requests	
	912
Unmet Trip Requests by Type of Trip	
Unmet Medical	639
Unmet Employment	66
Unmet Education/Training/Daycare	65
Unmet Nutritional	0
Unmet Life-Sustaining/Other	142
Reason Trip was Denied (Optional)	
Lack of Funding:	0
Lack of Vehicle Availability:	0
Lack of Driver Availability:	0
Other:	0
7.) Number of Passenger No-shows	
	398
Passenger No-Shows by Funding Source (optional)	
CTD:	0
AHCA:	0
AWI:	0
DCF:	0
APD:	0
DOE:	0
DOEA:	0
Other:	0
8. Complaints	
Complaints by Service	4
Complaints by Policy	1
Complaints by Vehicle	2
Complaints by Other	6
Complaint Total:	13
9. Commendations	

Commendations by CTC	13
Commendations by Transportation Providers	8
Commendations by Coordination Contractors	11
Total Commendations:	32

FLCTD

Annual Operations Report

Section IV: Vehicle Info

County: Indian River		Fiscal Year: July 1, 2010 - June 30, 2011	
Status: Submitted to FLCTD			
FLCTD Status: Approved			
Section IV: Vehicle Information			
1. Mileage Information			
	Vehicle Miles		Revenue Miles
CTC:	546106		464160
Transportation Providers:	0		0
Coordination Contractors:	101793		94910
School Bus Utilization Agreement:	0		0
Total:	647899		559070
2. Roadcalls			
	4		
3. Accidents			
	Chargeable		Non-Chargeable
Total Accidents Person Only:	0		0
Total Accidents Vehicle Only:	0		1
Total Accidents Person & Vehicle:	1		4
Total Accidents:	1		5
Grand Total:	6		
4. Total Number of Vehicles			
	66		
	Count		Percentage
a. Total vehicles that are wheelchair accessible:	64		96.00%
b. Total vehicles that are stretcher equipped:	4		6.00%

FLCTD
Annual Operations Report
Section V: Employee Info

County: Indian River		Fiscal Year: July 1, 2010 - June 30, 2011	
Status: Submitted to FLCTD			
FLCTD Status: Approved			
Section V: Employee Information			
1. CTC and Transportation Provider Employee Information			
			Hours
Full-Time Drivers	23		32644
Part-Time Drivers	34		11016
Volunteer Drivers	0		0
Total Hours:			43660
Maintenance Employees	0		
Dispatchers	4		
Schedulers	0		
Call Intake/Reserv./Cust. Serv.	0		
Other Operations Employees	2		
			Hours
Other Volunteers	0		0
Administrative Support	5		
Management Employees	6		
Total	74		
2. Coordination Contractors Employee Information			
			Hours
Full-Time Drivers	2		3854
Part-Time Drivers	14		16426
Volunteer Drivers	0		0
Total Hours:			20280
Maintenance Employees	1		
Dispatchers	0		
Schedulers	0		

Call Intake/Reserv./Cust. Serv.	2	
Other Operations Employees	0	
		Hours
Other Volunteers	0	0
Administrative Support	1	
Management Employees	0	
Total	20	
		TOTAL HOURS: 63940

FLCTD

Annual Operations Report

Section VI: Revenue Sources

County: Indian River		Fiscal Year: July 1, 2010 - June 30, 2011	
Status: Submitted to FLCTD			
FLCTD Status: Approved			
Section VI: Financial Data			
1. Detailed Revenue and Trips Provided by Funding Source			
Revenue Source	CTC and Transportation Providers	Coordination Contractors	TOTAL REVENUES
Agency for Health Care Administration			
Medicaid Non-Emergency	\$188,801.00	\$0.00	\$188,801.00
Medicaid Non-Emergency (under fixed fee service with AHCA)	\$0.00	\$0.00	\$0.00
Agency for Persons with Disabilities			
Comm Care for Dis Adults/Aging & Adult Services	\$0.00	\$0.00	\$0.00
Developmental Services	\$0.00	\$92,612.00	\$92,612.00
Other (specify)	\$0.00	\$0.00	\$0.00
Agency for Workforce Innovation			
WAGES/Workforce Board	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Commission for the Transportation Disadvantaged			

Non-Sponsored Trip Program	\$183,611.00	\$0.00	\$183,611.00
Non-Sponsored Cap. Equip.	\$0.00	\$0.00	\$0.00
Rural Capital Equip.	\$0.00	\$0.00	\$0.00
TD Other (specify)	\$0.00	\$0.00	\$0.00
Department of Children and Families			
Alcohol, Drug Abuse & Mental Health Program	\$0.00	\$0.00	\$0.00
Family Safety & Preservation	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Department of Community Affairs			
Community Services	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Department of Education			
Carl Perkins Vocational Ed. Act	\$0.00	\$0.00	\$0.00
Division of Blind Services	\$0.00	\$0.00	\$0.00
Vocational Rehabilitation	\$0.00	\$0.00	\$0.00
Day Care Programs	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Department of Elder Affairs			
Older Americans Act	\$9,270.00	\$0.00	\$9,270.00
Community Care for the Elderly	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Department of Health			
Children's Medical Services	\$0.00	\$0.00	\$0.00

Office of Disability Deter.	\$0.00	\$0.00	\$0.00
County Public Health Unit	\$0.00	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00	\$0.00
Department of Juvenile Justice			
(specify)	\$0.00	\$0.00	\$0.00
Department of Transportation			
49 USC 5307 (Section 9)	\$591,514.00	\$0.00	\$591,514.00
49 USC 5310 (Section 16)	\$0.00	\$0.00	\$0.00
49 USC 5311 (Section 18)	\$0.00	\$0.00	\$0.00
490USC 5311(f) (Section 18i)	\$0.00	\$0.00	\$0.00
Block Grant	\$148,667.00	\$0.00	\$148,667.00
Service Development	\$24,856.00	\$0.00	\$24,856.00
Commuter Assistance Program	\$0.00	\$0.00	\$0.00
Other DOT (Specify)	\$0.00	\$0.00	\$0.00
Local Government			
School Board Service	\$0.00	\$0.00	\$0.00
Complementary ADA Service	\$0.00	\$0.00	\$0.00
County Cash	\$222,011.00	\$0.00	\$222,011.00
County In-Kind	\$0.00	\$0.00	\$0.00
City Cash	\$0.00	\$0.00	\$0.00
City In-Kind	\$0.00	\$0.00	\$0.00
Other Cash (specify)	\$0.00	\$0.00	\$0.00
Other In-Kind (specify)	\$0.00	\$0.00	\$0.00
Local Non-Government			

Farebox	\$60,412.00	\$16,492.00	\$76,904.00
Donations, Contributions	\$325.00	\$0.00	\$325.00
In-Kind Services	\$0.00	\$0.00	\$0.00
Other Non-Government	\$5,395.00	\$0.00	\$5,395.00
Other Federal or State Programs			
(specify)	\$0.00	\$0.00	\$0.00
(specify)	\$0.00	\$0.00	\$0.00
(specify)	\$0.00	\$0.00	\$0.00
GRAND TOTAL:			
	\$1,434,862.00	\$109,104.00	\$1,543,966.00

FLCTD
Annual Operations Report
Section VII: Expense Sources

County: Indian River		Fiscal Year: July 1, 2010 - June 30, 2011	
Status: Submitted to FLCTD			
FLCTD Status: Approved			
Section VII: Financial Data			
2. Expense Sources			
Expense Item	Community Transportation Coordinator	Coordination Contractor	TOTAL EXPENSES
Labor (501):	\$720,844.00	\$0.00	\$720,844.00
Fringe Benefits (502):	\$124,247.00	\$0.00	\$124,247.00
Services (503):	\$122,418.00	\$0.00	\$122,418.00
Materials and Supplies Cons. (504):	\$203,095.00	\$0.00	\$203,095.00
Utilities (505):	\$18,273.00	\$0.00	\$18,273.00
Casualty and Liability (506):	\$69,304.00	\$0.00	\$69,304.00
Taxes (507):	\$0.00	\$0.00	\$0.00
Purchased Transportation Services (508)			
Bus Pass Expenses:	\$0.00	\$0.00	\$0.00
School Bus Expenses:	\$0.00	\$0.00	\$0.00
Other:	\$37,551.00	\$146,841.00	\$184,392.00
Miscellaneous (509):	\$26,001.00	\$0.00	\$26,001.00
Interest (511):	\$2,094.00	\$0.00	\$2,094.00
Leases and Rentals (512):	\$3,379.00	\$0.00	\$3,379.00
Annual Depreciation (513):	\$68,262.00	\$0.00	\$68,262.00
Contributed Services (530):	\$0.00	\$0.00	\$0.00
Allocated Indirect Expenses:	\$0.00	\$0.00	\$0.00
GRAND TOTAL:	\$1,395,468.00	\$146,841.00	\$1,542,309.00

2012

Transportation Disadvantaged Local Coordinating Board (TDLCB) Quarterly—4th Thursday (Except Nov.) - 10 AM, Conference Room B1-501

January

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

March

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
