

## **TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD**

The Indian River County (IRC) Transportation Disadvantaged Local Coordinating Board (TDLCB) met at 10:00 a.m. on Thursday, May 26, 2011 in the Building A Conference Room "A1-102" of the County Administration Building, 1801 26th Street, Vero Beach, Florida.

Present were:

**Chairman Bob Solari**, IRC Commissioner  
**Joel Herman**, Department of Veterans' Affairs  
**Melissa McInturff**, Department of Children and Families  
**Dr. Harry Hurst**, Citizen Advocate Representative  
**Cindy Barnes**, Florida Agency for Health Care Administration  
**Kathleen "Cookie" Geyer**, Citizen Advocate Representative  
**Al Davis**, Public Education Representative  
**Jayne Pietrowski**, Florida Department of Transportation  
**Dalia Dillon**, Florida Department of Elderly Affairs  
**William Lundy Parden**, Handicapped Representative  
**Cathy Viggiano**, Florida Department of Education

Absent were:

**Toni Teresi**, Seniors Representative  
**Laurie Sang**, State Coordinating Council of Early Childhood Services  
**Sue Rux**, Florida Association for Community Action/Economic Opportunities Council

Present was: **Karen Wood**, Senior Resource Association

Also present were IRC staff:

**Phil Matson**, Metropolitan Planning Organization (MPO) Staff Director  
**Brian Freeman**, MPO Senior Planner  
**Sharon Schalm**, MPO Staff Assistant III  
**Maria Resto**, Commissioner Assistant, District 2

### **Call to Order**

Chairman Solari called the meeting to order at 10:00 a.m.

### **Approval of Minutes of the February 24, 2011 Meeting**

Ms. Dillon pointed out she was a representative of the Florida Department for Elderly Affairs and not the Department of Economic Affairs.

**ON MOTION BY Dr. Hurst, SECONDED BY Ms. Geyer, the Board voted unanimously (11-0) to approve the minutes of February 24, 2011 as amended.**

## **Unfinished Business**

### **Transit Hub**

Mr. Matson explained the main transit hub was temporarily located in the County Administration Building's parking lot. He pointed out the potential hub site was constrained to be on the east central portion of the County so that all the bus routes could efficiently connect. Mr. Matson said staff was considering a site located on 17<sup>th</sup> street bordered by the FEC railroad tracks. He explained the property was owed by the City of Vero Beach and needed to be paved.

Dr. Hurst asked who will be responsible for paving the site. Mr. Matson answered that was a detail they needed to negotiate with the City, however, he indicated they could probably get a DOT grant for the project and use any contribution as the in-kind match.

A brief discussion ensued regarding the proposed hub site on 17<sup>th</sup> Street.

Mr. Matson said he didn't anticipate any negative response from the residents/owners around the proposed site for the hub. He explained the City was going to examine the site and let the County know whether there was any opposition to the project.

## **New Business**

### **TDLCB Chairman's Report: No action required**

There was not a report for this meeting; however, Chairman Solari wished for all the committee and staff members to have a very safe Memorial Day Weekend.

### **Planning Status Report: No action required.**

Mr. Matson provided a report on a legislative update by the Commission for Transportation Disadvantaged (CTD) regarding the House Bill 7107. He explained the bill would eliminate the requirement for Agency for Health Care Administration to contract transportation disadvantaged services with the Commission for Transportation Disadvantaged and subsequently with MPO. He said the draft bill removed the language that required a contract with the CTD and added new language with a requirement to competitively procure services. He explained the final bill removed the requirement for contract with CTD; however, it didn't include the new language to competitively procure the services.

## Community Transportation Coordinator Status Report

Karen Wood provided a brief report which included the following:

- Community Coach Door to Door-
  - Provided a total of 8,555 one way trips in the first quarter of 2011 compared to 12,926 in the first quarter of 2010, showing a 34% decrease.
- GoLine Public Transportation-
  - Provided 216, 527 one way trips in the first quarter of 2011 compared to 167, 535 in the first quarter of 2010, showing a 29% increase.
- General Transportation-
  - GoLine has eight bus shelters installed and twelve new bus shelter locations were being worked out throughout the County. The installation of the new bus shelters should begin in August 2011.
  - Transportation is involved with a program called IM4Transit. The program is part of the Public Transportation Association and the goal is to get 100,000 signatures in the State of Florida from people that support public transportation.
  - A proposal had gone out again for a general contractor to build their new transit facility as there were unforeseen problems with the original proposal. The proposal was back and a contractor was in currently in place. Mr. Matson explained the project was rebid due to an irregularity and the new winning bid was \$70,000 lower than the old winning bid.

## Review of Progress Report and Reimbursement Invoice #3 for the 2010/11 Planning Grant

Mr. Matson explained this was a motion required item in order to enable the MPO to submit the invoice for reimbursement for staff time and expenses in servicing the Transportation Disadvantage Local Coordinating Board and providing all required documentation and reports.

**ON MOTION BY Ms. Barnes, SECONDED BY Ms. Dillon, the members voted unanimously (11-0) to approve the Planning Grant Process and Invoice #3.**

## Review of Indian River County Transportation Disadvantaged Services Plan for FY2011/12

Mr. Matson pointed out that only minor updates were done to the plan. They only updated the elements that were required to be updated by State statute on an annual basis or anything that needed to be corrected.

Chairman Solari asked if it was needed to send the entire document or only the pages

with the changes. Mr. Freeman answered they usually submit the entire document but it was possible to just send the pages with the changes.

Mr. Freeman provided a brief review of the Transportation Disadvantaged Services Plan. He said a complete update of the plan was required every five years and it was last updated in 2008. Mr. Freeman continued the Commission for Transportation Disadvantaged requires that only certain section be updated, as appropriate, including the Needs Assessment; Goals, Objectives, and Strategies; Implementation Plan; and Cost/Revenue Allocation and Rate Structure Justification. The changes to the plan included the following:

- Needs Assessment: No Changes
- Goals, Objectives, and Strategies: No Changes
- Implementation Plan: Updated the 3-year capital improvement plan by removing the current fiscal year and by adding a new third fiscal year. The changes made were based on the County's Transit Development Plan.
- Cost/Revenue Allocation and Rate Structure Justification: Updated to include information from the most recently completed fiscal year
- Membership List: it has been updated to reflect the current members of the TDLCB.

**ON A MOTION BY Ms. Viggiano, SECONDED BY Ms. Geyer, the members voted unanimously (11-0) to approve the Indian River County Disadvantage Service Plan for FY 2011/12.**

Review of Indian River County MPO Transportation Improvement Program

Mr. Matson explained the Transportation Improvement Program (TIP) was the five year budget for FDOT. He said the plan included funding for the County's Transportation Disadvantaged program. And a requirement to support and maintain a coordinating board at the local level which could serve as a mechanism for citizens to voice their opinions and concerns regarding transportation disadvantaged services. There was also a Voluntary Dollar Program in which citizens who register their vehicles or renew their registrations had the option to voluntarily contribute to the Transportation Disadvantaged Trust Fund. He further explained that the Voluntary Dollar funds were maintained in the County it was collected.

Mr. Matson recommended that the TDLCB review the Transportation Disadvantaged Section of the MPO's TIP and recommend that the MPO approve the TIP.

**ON A MOTION BY Dr. Hurst, SECONDED BY Ms. Barnes, the members voted unanimously (11-0) to approve the Indian River County Transportation Improvement Plan (TIP).**

## Other New Business

Ms. Wood explained the Transportation Disadvantaged Program was approaching the end of its Fiscal Year (June 30<sup>th</sup>) with a balance of \$50,000 in its operating fund. She said the program could not carry-over those funds to the next Fiscal Year; however, it was allowed to switch the funds to the Capital Fund.

She added that once the funds are transferred to the Capital Fund they will be used for roof-mounted screens for interior advertisement in the GoLines. Mr. Freeman explained that all the advertisement revenue money could be added to the local match for the 5307 Grant, which was the largest funding source for transit.

Ms. Wood showed a picture and provided a brief explanation of the proposed mounted screen interior advertisement. She pointed the bus roof must have the necessary support to have the mounted screens successfully installed.

Ms. Wood asked the TDLCB to approve the transfer of \$50,000 from the Operating Fund to the Capital Fund for the acquisition and installation of roof-mount screens for inside advertisement.

Chairman Solari asked what the outside revenue for advertisement was. Ms. Wood answered it was approximately \$65,000 annually.

Mr. Herman inquired on the type of advertisement that would be displayed on the interior advertisement. Ms. Wood answered it will be consistent with what was being used for outside advertisement and will follow the rules and policies already in place.

A discussion ensued regarding the proposed mounted-screen advertisement

**ON A MOTION BY Dr. Hurst, SECONDED BY Ms. Barnes, the members voted unanimously (11-0) to approve the transfer of Transportation Disadvantaged funds from the Operating Fund to the Capital Funds.**