

TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD
MINUTES FOR FEBRUARY 27, 2020

The Indian River County (IRC) Transportation Disadvantaged Local Coordinating Board (TDLCB) met at 10:00 a.m. on Thursday, February 27, 2020 in Building B, Conference Room B1-501 of the County Administration Complex, 1800 27th Street, Vero Beach, Florida. You may review the agenda and the minutes on the IRC website – <http://www.ircgov.com/Boards/TDLCB/2019.html>.

Present were: Chairman **Bob Solari**, Commissioner, District 5, Vice Chairman **William Lundy Parden**, Disabled Representative; **Marie Dorismond**, Florida Department of Transportation (FDOT) Representative; **Jean Bunten**, Florida Department of Children and Family Services (FDCFS) Representative; **Shelisha Coleman**, Florida Agency for Health Care Administration (FAHCA) Representative; **Milory Senat**, Agency for Persons with Disabilities (APD) Representative, **Cathy Viggiano**, Senior Community Advocate, **Amber Young**, Florida Division of Vocational Rehabilitation (FDVR) Representative; **Wendy Grow**, Florida Association for Community Action (FACA) / Economic Opportunities Council (EOC) Representative; **Nancy Yarnall**, Area Agency on Aging of Palm Beach/Treasure Coast Representative and **Jennifer Idlette**, Public Education Representative; **Darlene Silverstein**, Medical Community Representative; **Jennifer Sideregts**, Career Source Resource Center Representative; and **Charles E. McGinness**, Advocate & User.

Absent were: **Joel Herman**, Florida Department of Veterans' Affairs Representative; and **Dr. Harry Hurst**, Citizen Advocate Representative;

Present were IRC staff: **Phil Matson**, Metropolitan Planning Organization (MPO) Staff Director; **Brian Freeman**, MPO Senior Planner; **Patti Johnson**, MPO Staff Assistant, **Kim Moirano**, Recording Secretary. Also present were **Karen Deigl**, Executive Director, Senior Resource Association and **Chris Stephenson**, Transportation Director, Senior Resource Association.

TWO VACANCIES: Advocate and User and Children at Risk Representatives.

Call to Order

Chairman Bob Solari called the TDLCB meeting to order at 10:00 a.m. at which time it was determined there was a quorum present.

Chairman Solari requested that introductions were made of everyone present at the meeting.

Election of Vice-Chair

ON MOTION by Ms. Cathy Viggiano, SECONDED by Ms. Wendy Grow, the Board voted unanimously (14-0) to re-elect Mr. William Lundy Parden as Vice Chairman for 2020.

Approval of Minutes of the November 21, 2019 Regular Meeting and November 21, 2019 Public Workshop – Action Required

Mr. Brian Freeman indicated that there was one correction to both sets of minutes that they needed to be revised to add that Wendy Grow was present for both the regular meeting and the Public Workshop.

ON MOTION by Ms. Wendy Grow, SECONDED by Ms. Amber Young, the Board voted unanimously (14-0) to approve the minutes of November 21, 2019, as amended.

Planning Status Report – No Action Required

Mr. Brian Freeman provided a brief overview of the system that we have for the transportation disadvantaged in Indian River County. The two components are the Go Line fixed route system and Community Coach demand response system. The Go Line consists of 15 routes and provides over 1.2 million trips each year in the County. It is a fare-free system. The Community Coach is a door-to-door system which picks up people where they live and take them to the medical appointments or other destinations that they need to get to. It carries about 50,000 passengers per year. In order to use that system, you must meet the eligibility requirements either through the TD Program or the ADA Program. Just over half of all of the residents in Indian River County live within a quarter mile of a Go Line route.

Each year all transit systems in the nation have to turn in operating and financial statistics to what's called the National Transit Data Base. In the State of Florida, there's a handbook that FDOT publishes each year that compiles the data from all of the systems in the state. One way to measure a system's efficiency is the cost per passenger trip to operate the system. The Go Line is once again the lowest in the state at \$2.46 per trip. That's less than half of the state average which is \$6.03.

Community Transportation Coordinator Status Report – No Action Required

Mr. Chris Stephenson, Transportation Director, Senior Resource Association presented an overview of the 1st Quarter Transportation Report, a copy of which is on

file in the Commission Office.

Mr. Stephenson indicated that the Community Coach ridership was up 18 percent in the first quarter of the fiscal year compared to last year. The ADA trips did not change from last year to this year during that first quarter. In order to keep their efficiency up and provide more trips, they outsourced about 3,300 of the trips to outside transportation vendors. There is a process that they go through to make sure the quality assurance is there with their outside transportation vendors. Of the 12,000 Community Coach trips that they did about 5,600 of them were medical appointments, 5,100 were for shopping trips, hair appointments, things, like, that. About 1,100 were to the Adult Day Care Facilities in Indian River County. The Community on-time performance was at 93 percent. The Go Line ridership was up 3.4 percent in the first quarter of the fiscal year. The geographical breakdown shows 26 percent of the riders are on the main U.S. 1 and State Road 60 corridors. Then we've got 21 percent coming out of Gifford, 18 percent in the north country, 15 percent in the southern areas of the county and then 10 percent from the east and far west sides of the county and then 10 percent traveling in between Sebastian and Vero Beach. The Go Line on time performance was 95.9 percent. They were only late 223 times out of 25,000 and only early 855 out of 25,000. There are three Go Line shelter projects left in the most recent phase of shelter installations.

The Senior Resource Association is always looking for drivers. There are about ten open positions at the present time.

At the last meeting it was requested that they report the types of incidents that happened on the vehicles. They had about 18 incidents out of 318,000 trips last quarter on the two systems, the Go Line and the Community Coach. They had a vehicle that got into an accident but the SRA driver was not cited for the accident. Complaints were down 1 from 7 last year to 6 this year during the first quarter. There were 6 complaints last quarter but they were from 4 people. Mr. Stephenson felt that the community is very happy with their system.

Ms. Radford was the Community Coach driver of the quarter and Mr. Edwards was their Go Line driver of the quarter.

Review of Progress Report and Reimbursement Invoice #2 for the 2019/20 Planning Grant – Action Required

Mr. Brian Freeman explained that the State Commission Board reimburses the MPO for staffing the TDLCB Board and providing program support.

ON MOTION by Ms. Cathy Viggiano, SECONDED by Ms. Wendy Grow, the Board voted unanimously (14-0) to approve the Progress Report and Reimbursement Invoice #2, as presented.

Review of the TDLCB Bylaws for FY 2019/20– Action Required

Mr. Brian Freeman explained that each year they look at the TDLCB Bylaws. They noticed at their review this year that there was a very minor change that needed to be fixed. In the Bylaws, it specifies that the TDLCB approves its' annual calendar at its "January meeting". Because the TDLCB does not meet during the month of January, the recommendation is to change the approval of the annual calendar to the last meeting of the year before, which would typically be the November meeting.

ON MOTION by Ms. Amber Young, SECONDED by Ms. Marie Dorismond, the Board voted unanimously (14-0) to approve the TDLCB Bylaws for FY 2019/20 with the recommendation.

Review of the TDLCB Grievance Procedures for FY 2019/20– Action Required

Mr. Brian Freeman indicated if there was ever a complaint that SRA was not able to resolve entirely, there is a process where someone could submit that complaint for further review by the TDLCB Board. The Board has a subcommittee for the grievance procedures. Each year, TDLCB has to review its grievance procedures and there are no recommended changes this year.

ON MOTION by Ms. Wendy Grow, SECONDED by Shelisha Coleman, the Board voted unanimously (14-0) to approve the TDLCB Grievance Procedures for FY 2019/20.

Other New Business – No Action Required

Mr. Phil Matson made a presentation on the Census Advisory Board. There is a County website that discusses the Census issues.

Adjournment

There being no further business, the meeting adjourned at 10:28 a.m.

The next meeting of the Transportation Disadvantaged Local Coordinating Board will be held on **May 28, 2020 at 10:00 a.m.**