

CHILDREN'S SERVICES ADVISORY COMMITTEE

The Indian River County (IRC) Children's Services Advisory Committee (CSAC) met at 5:30 p.m. on Monday, March 18, 2013, in County Administration Building B, 1800 27th Street, Vero Beach, Florida.

Members Present: Chairman **Miranda Hawker**, IRC Health Department; **Kip Jacoby**, Member-at-Large Appointee; **Peter O'Bryan** Commissioner Liaison; **Judy Jones, District 2 appointee Michele Falls**, District 4 Appointee; Sheriff **Deryl Loar**, Law Enforcement Appointee; and **Rob McPartlan**, Department of Children and Families (DCF) Appointee; and **Dr. Fran Adams**, Indian River Schools Superintendent; **Paul Reeves**, Member-at-Large; **Paul Tanner** Member-at-Large; and **Robert Hawley**, Judge, Ex-Officio, **Karen Swanson**

Members Absent:

Also present was: IRC Staff: Brad Bernauer, IRC Human Services Director; **Carolyn Veeneman**, President Elect, Childcare Resources; **Shannon Bowman**, Childcare Resources; **Melanie Funka** and **Zach Jones**, IR Charter High School; **Lori Tomlinson**, Homeless Family Center; **Angelia Perry**, Gifford Youth Activity Center; **Elizabeth Thomason**, Boys and Girls Club; **Michael (Mike) Kint**, United Way; **Christine Epps**, Executive Director, Roundtable of St. Lucie

Recording Secretary: **Laura E. Vasquez**, Commissioner Assistant, District 2.

Call to Order

Chairman Hawker called the meeting to order at which time it was determined there was a quorum present.

Introductions of New Members

Chairman Hawker introduced and welcomed the new Children's Services Advisory Council's Committee (CSAC) members; Paul Reeves, Member-at-Large; Karen Swanson, District 3 Appointee; Mayor, Robert (Bob) McPartlan, Department of Children and Families, Appointee.

Grant Review Committee Report (Kip Jacoby)

- Met three times, meeting monthly
- Met in January with Dasie Bridgewater Hope Center, and The Samaritan Center
- Met in February with Big Brothers and Big Sisters, Redland Christian Migrant Association (RCMA)
- Met in March with Boys and Girls Clubs and the three Site programs they provide
- No issues were identified with the above-mentioned programs
- One meeting left in April of 2013, and will be meeting with Childcare Resources

2013 – 2014 R.F.P. – Contract and Focus Areas (Brad Bernauer)

(Action Required)

- Has been approved by the County Attorney's office

Mr. Paul Tanner drew the committee's attention to the bottom of the cover sheet of the Request for Proposal packet, which read:

"PLEASE SUBMIT ONE (1) ORIGINAL AND THIRTEEN (12) COPIES OF YOUR PROPOSAL."

The correction shall read as follows:

"PLEASE SUBMIT ONE (1) ORIGINAL AND THIRTEEN (13) COPIES OF YOUR PROPOSAL."

Mr. Paul Tanner drew the committee's attention to page IV of the Request for Proposal packet, which read:

DOCUMENT: *Applicants shall submit one original packet, marked "ORIGINAL", plus fifteen (12) copies of the RFP (total 13). Each complete copy of the RFP shall be in a sealed manila envelope, numbered "Copy #1" through "Copy #12".*

The correction shall read as follows:

DOCUMENT: *Applicants shall submit one original packet, marked "ORIGINAL", plus twelve (12) copies of the RFP (total 13). Each complete copy of the RFP shall be in a sealed manila envelope, numbered "Copy #1" through "Copy #12".*

Mr. Paul Reeves drew the committee's attention to page V of the Request for Proposal packet under the Vision Statement which read:

The efforts of the Children's Services Advisory Committee will "insure"

The correction shall read as follows:

The efforts of the Children's Services Advisory Committee will ensure

Mr. Paul Reeves drew the committee's attention to page VI second paragraph which read:

All programs seeking funding must be high quality and must have documented, "measureable" outcomes that address one or more of the Focus Area listed below.

The correction shall read as follows:

All programs seeking funding must be high quality and must have documented, "measurable" outcomes that address one or more of the Focus Area listed below.

Mr. Paul Reeves drew the committee's attention to page VII item #5 which read:

One (1) original proposal, marked "Original", plus "fifteen" (12) copies

The correction shall read as follows:

One (1) original proposal, marked "Original", plus twelve (12) copies

ON MOTION BY Mrs. Adams, SECONDED BY Mr. Jacoby, the members voted unanimously (11-0) to approve the 2013-2014 Request for Proposal (RFP) Contract and Focus Areas Report as amended.

Approval of Minutes – December 17, 2012

ON MOTION BY Mr. Jacoby, SECONDED BY Mrs. Falls, the members voted unanimously (11-0) to approve the minutes of December 17, 2012, 2012 as presented.

Presentation – Kids at Hope – (Christine Epps)

Chairman Hawker introduced Mrs. Christine Epps, Executive Director, Roundtable of St. Lucie County. Mrs. Epps gave a PowerPoint presentation. A copy of the PowerPoint was requested, but was not provided to the Commission office.

Committee Chair – Miranda Hawker

Chairman Hawker stated she and Brad Bernauer had a conference call with The Treasure Coast Health Council (TCHC) regarding the Children's Needs Assessment. She said they were going to poll the discussion that was had by the Children's Services Council.

Chairman Hawker said the TCHC was coming up with a few different proposals on costs. She said they were working on gathering data and would include: Data on Indian River County, Indian River County vs. the State of Florida, and Comparing Indian River County to St. Lucie County, and the other comparing Indian River County to Martin County.

Chairman Hawker stated the collection of data would take approximately three months.

Other Business

There was none.

Next Meeting Date

Next meeting date will be June 10, 2013.

Adjournment

There being no further business the meeting was adjourned.