

CHILDREN'S SERVICES ADVISORY COMMITTEE

The Indian River County (IRC) Children's Services Advisory Committee (CSAC) met at 5:30 p.m. on Monday, September 21, 2015, in County Administration Building B 1800 27th Street, Vero Beach, Florida.

MEMBERS PRESENT:

Michele Falls, District 4 Appointee
Paul Tanner, District 5 Appointee
Caryn Toole, Member at Large
Paul Tanner, Indian River Schools
Bob McPartlan, Department of Children and Families (DCF) Appointee
Kip Jacoby, Member-at-Large Appointee
Deryl Loar, Sheriff, Appointee
Victoria Griffin, Judge, Ex-Officio
Judy Jones, District 2 Appointee
Peter O'Bryan, Non-Voting Commission Liaison

MEMBERS ABSENT:

Miranda Hawker, IRC Health Department, Chairman
Hope Woodhouse, District 3 Appointee
Paul Reeves, District 1 Appointee

ALSO PRESENT:

Savannah Tanner

Transcriptionist: Lisa Hill, Commissioner Assistant (Not Present)

Call to Order

Mr. Bernauer called the meeting to order at 5:30 p.m., at which time it was determined there was a quorum present.

Approval of Minutes June 8, 2015

ON MOTION BY Mr. McPartlan, SECONDED BY Mr. Tanner, the members voted unanimously (9-0) to approve the minutes of June 8, 2015 as presented.

Needs Committee Report

Mr. Bernauer discussed a memo from Hope Woodhouse regarding the Children's Needs Assessment Committee and the establishment of the protocols for the Request for Proposal (RFP) for the 2016 grant cycle. The information included the allocation of funding for each of the agencies set in the approved County budget.

Grant Review Report

Mr. Kip Jacoby advised that the Grant Review subcommittee would be meeting on Monday, September 28, 2015. He stated that two members of the subcommittee, Erin Grall and Carol Mahony, had resigned; therefore the subcommittee would welcome new members to help with the process. He announced the meeting schedule begins January 25, 2016 with additional meetings in March, April and May. Mr. Jacoby stated that the subcommittee last met in July to discuss the effectiveness of the process during the last grant cycle.

Contracts

The next quarterly financial reports from the grantee agencies are due by mid-October and will help with the January review and monitoring of the agencies that receive funding. The requirement for quarterly reports and the submission of requests in June helped to keep the grantee agencies in contact with the committee and to help assure the funding is used toward meeting their goals.

Discussion ensued related to the benefit of setting quantifiable measures for the non-profit agencies to meet a higher level of achievement toward the goals.

It was discussed that any first time agencies requesting funding would be required to have a site visit by subcommittee members. Visitations by committee members to the agencies provided insight into the agency's operation and allowed for the committee to generate questions.

Additional Information

The committee discussed having educational opportunities and materials for the agencies on topics such as unsafe sleeping and water safety to prevent injury or possible death.

Next Meeting Date

The next meeting of the Children's Services Advisory Committee will be December 7, 2015 at 5:30 PM in IRC Bldg. B, room B1-501.

Adjournment

The meeting was adjourned at approximately 6:01 p.m.