

CHILDREN'S SERVICES ADVISORY COMMITTEE

The Indian River County (IRC) Children's Services Advisory Committee (CSAC) met at 5:30 p.m. on Monday, March 12, 2018, in County Administration Building B 1800 27th Street, Vero Beach, Florida.

Members Present:

Miranda Hawker, IRC Health Department, Chairman
Michele Falls, District 4 Appointee
Judy Jones, District 2 Appointee
Dr. Mark Rendell, School District of Indian River County
Hope Woodhouse, District 3 Appointee
Bob McPartlan, Department of Children and Families (DCF) Appointee
Caryn Toole, Member at Large
Paul Reeves, District 1 Appointee (arrived after roll call)
Victoria Griffin, Judge, Ex-Officio

Members Absent:

Kip Jacoby, Member-at-Large Appointee
Paul Tanner, District 5 Appointee
Deryl Loar, Law Enforcement Appointee

Others Present:

Brad Bernauer, IRC Human Services Director
Peter O'Bryan, Non-Voting Commissioner Liaison
Kayla Lambert, Student Observer

Not Present:

Lisa Carlson, Recording Secretary

Call to Order

Ms. Hawker called the meeting to order at 5:30 p.m., at which time it was determined that a quorum was present.

Approval of the January 29, 2018 Minutes

ON MOTION BY Mr. McPartlan, SECONDED BY Ms. Falls, the members voted unanimously (9-0) to approve the minutes of January 29, 2018 as presented.

Review and Approval of the 2018-2019 Request For Proposal (RFP), Focus Areas and Agency Contract

Mr. Bernauer had previously distributed the updated Request For Proposal to members to review, copies of which are on file in the IRC Board of County Commission (BCC) Office. He summarized that it is similar to last year's but with some focus area updates.

Ms. Woodhouse discussed the Children's Needs Assessment committee's reevaluation of the focus areas and explained that they remained the same as last year but with an increased emphasis on mental health across all focus areas. She went on to say that the "after school and summer recreational activities and academic enrichment programs" section now includes the statement "We hold agencies to a high standard of what constitutes academic enrichment".

Mr. Bernauer advised that there have been no changes to the financials and that mandatory orientation is scheduled for April 5, 2018. He stated that based on comments regarding the County's electronic method of submitting applications, the program now allows the form to be more accessible by adding cut, copy and paste capabilities.

Discussion followed regarding a proposed update to the disbursement procedure language in the Request For Proposal.

ON MOTION BY Mr. McPartlan, SECONDED BY Dr. Rendell, the members voted unanimously (9-0) to approve the Request for Proposal with the changes noted.

Adjournment

There being no further business, the meeting was adjourned at 5:50 p.m.