

## **CHILDREN'S SERVICES ADVISORY COMMITTEE**

The Indian River County (IRC) Children's Services Advisory Committee (CSAC) met at 5:30 p.m. on Monday, October 8, 2018, in County Administration Building B 1800 27<sup>th</sup> Street, Vero Beach, Florida.

### **Members Present:**

**Ms. Miranda Hawker**, IRC Health Department, Chairperson  
**Ms. Caryn Toole**, Member at Large  
**Mr. Kip Jacoby**, Member-at-Large Appointee  
**Mr. Bob McPartlan**, Department of Children and Families (DCF) Appointee  
**Ms. Victoria Griffin**, Judge, Circuit Judge  
**Mr. Peter O'Bryan**, Non-Voting Commission Liaison

### **Members Absent:**

**Ms. Michele Falls**, District 4 Appointee  
**Ms. Judy Jones**, District 2 Appointee  
**Mr. Paul Reeves**, District 1 Appointee  
**Mr. Paul Tanner**, District 5 Appointee  
**Ms. Hope Woodhouse**, District 3 Appointee  
**Dr. Mark Rendell**, School District of Indian River County  
**Mr. Deryl Loar**, Sheriff, Appointee

### **Others Present:**

**Ms. Leigh Anne Uribe**, IRC Human Services Director  
**Ms. Julianne Price**, IRC Health Department  
**Ms. Audrey Miller**, IRC High School  
**Mr. Mitchell Good**, IRC High School  
**Mr. Matthew Irish**, IRC High School  
**Mr. Ben Irish**, IRC High School  
**Mr. Gary Krieger**, IRC High School  
**Ms. Kylie Jarrett**, IRC High School

### **Not Present:**

**Lisa Carlson**, Recording Secretary

### **Call to Order**

Chairperson Ms. Miranda Hawker called the meeting to order at 5:30 p.m., at which time it was determined that a quorum was not present. She welcomed Human Services Director Ms. Leigh Ann Uribe to the committee.

### **Update: Needs Assessment Subcommittee**

Chairperson Ms. Miranda Hawker advised that she has been in discussion with representatives from United Way about partnering for the purpose of an overall needs assessment while providing a wider range of assessment. Members agreed to move forward with this endeavor.

### **Update: Grant Review Subcommittee**

Mr. Kip Jacoby explained the process for this subcommittee and reported that they typically get together in January after receiving the first quarterly reports and the annual report, at which time they review the funded agencies and set up a monitoring process that typically runs between February and May.

### **Update: Contracts and Funding**

Ms. Leigh Anne Uribe discussed a handout depicting funding used by each grant contract in fiscal year 2018, copies of which are on file in the IRC Board of County Commission (BCC) office. She noted that the majority of the agencies have used one hundred percent of their funding. She added that twenty-six grant contracts were sent out for this fiscal year and all but six have been returned.

### **CSAC Guide Annual Review**

Members discussed this guidebook that was last updated in 1999, concluding that it was in need of review. They discussed the review process ending with approval by the Board of County Commissioners.

### **Chairman's Report**

Chairperson Miranda Hawkins stated that she had nothing to add.

### **Adjournment**

There being no further business the meeting was adjourned at approximately 5:54

p.m. The next meeting is scheduled for January 14, 2019 at 5:30 p.m.