

CHILDREN'S SERVICES ADVISORY COMMITTEE

The Indian River County (IRC) Children's Services Advisory Committee (CSAC) met at 5:30 p.m. on Monday, March 11, 2019, in County Administration Building B 1800 27th Street, Vero Beach, Florida.

Members Present:

Ms. Julianne Price, IRC Health Department (representing **Miranda Hawker**, Chairperson)

Mr. Robert Schlitt, Member-at-Large Appointee

Ms. Michele Falls, District 4 Appointee

Ms. Judy Jones, District 2 Appointee

Ms. Hope Woodhouse, District 3 Appointee

Mr. Bob McPartlan, Department of Children and Families (DCF) Appointee

Ms. Caryn Toole, Member at Large

Members Absent:

Sheriff Deryl Loar, Law Enforcement Appointee

Mr. Paul Reeves, District 1 Appointee

Dr. Mark Rendell, School District of Indian River County

Mr. Paul Tanner, District 5 Appointee

Mr. Michael J. Linn, Judge, Ex-Officio

Others Present:

Ms. Leigh Anne Uribe, IRC Human Services Director

Mr. Peter O'Bryan, Non-Voting Commissioner Liaison

Ms. Julianne Price, IRC Health Department

Not Present:

Ms. Lisa Carlson, Recording Secretary

Call to Order

In the absence of Chairperson Ms. Miranda Hawker, Ms. Julianne Price called the meeting to order at 5:30 p.m., at which time it was determined that a quorum was present.

Approval of Minutes of January 14, 2019

ON MOTION BY Mr. Bob McPartlan, SECONDED BY Ms. Hope Woodhouse, the members voted unanimously (7-0) to approve the minutes of January 14, 2019 as presented.

Approval of Request For Proposal (RFP) and Focus Areas of Need

Ms. Julianne Price referred to the previously distributed RFP, which is on file in the IRC Board of County Commission (BCC) Office. Discussion followed regarding proposed edits to the report. Ms. Hope Woodhouse suggested additional language be added prior to approval of these documents, so it was agreed that they would be edited then distributed via email to the members for approval after this meeting but before going to the BCC on March 26, 2019.

Needs Assessment Update

Ms. Hope Woodhouse referred to a previously distributed memo, which is on file in the IRC Board of County Commission (BCC) Office. She discussed a \$50,000 allocation that the BCC would be voting on the following day to partially fund a Needs Assessment which is to be conducted every three years. It would be a collaborative effort between CSAC, United Way of IRC, the IRC Health Department and the Indian River Community Foundation.

Grant Review Update

Mr. Robert Schlitt spoke on behalf of the Grant Review subcommittee of which he is Chairperson. He discussed site visits and presentations that the committee was doing and reminded the members that as Mr. Bob Johnson had recently passed away, there was a spot open on the subcommittee.

Adjournment

There being no further business, the meeting was adjourned at 5:54 p.m.

Future meetings:

June 10, 2019 at 5:30 p.m.

Post-meeting action: The Request for Proposal (RFP) and Focus Areas of Need were edited and distributed via email on Wednesday, March 13, 2019 at 4:47 pm by tcournoyer@ircgov.com to all twelve CSAC members. Seven members responded and approved (7-0) the edited documents, which are on file in the commission office.