



**INDIAN RIVER COUNTY/CITY OF VERO BEACH
BUILDING DIVISION**

1801 27th Street, Vero Beach, FL 32960 772- 226-1260

BRCOM Certificate of Occupancy Checklist Items

The below items are standard CO review items that will be required to be completed prior to issuance of Certificate of Occupancy. Some items on the checklist may not be applicable to specific permits and will be notated on CO checklist by Building Department staff as N/A if not applicable to permit.

- Final Administrative Review
- Building Department Inspections Complete including other Departmental Final Inspections
- Building Thermal Envelope Certification received
- Insulation Certificate received
- Certificate of Compliance received if applicable
- Blower Door and Duct Leakage Certification received
- DEP Permit Requirements completed if applicable (Coastal Structures Only)
 - Lowest Horizontal Structural Member Certification
 - FDEP Foundation Location Certification
 - FDEP Final Certification
- Pile Certification received if applicable
- I.R.C. Turtle Glazing Certification if applicable (Coastal Structures Only)
- Final Termite Treatment Certification received
- All permit fees paid
- Storm Shutter Affidavit received if applicable
- Environmental Health Department approval if applicable (Septic and Well)
- City Of Vero Beach Planning Department approval if applicable
- City of Vero Beach Right-of-Way approval if applicable
- I.R.C. Two Tree Inspection approved if applicable
- Engineering: FEMA Elevation Certificate approved if applicable
- Engineering: As Built Survey approved
- Engineering: ROW / Lot Drainage approved
- Engineering: Type "C" Letter received if applicable
- Engineering: Sidewalks installed if applicable
- Utilities Water and Sewer Connection approved
- Utilities Solid Waste Fees paid

NOTE:

Other items may be added to CO checklist if applicable to specific BRCOM permit and will be required prior to Certificate of Occupancy issuance.