



INDIAN RIVER COUNTY/CITY OF VERO BEACH
BUILDING DIVISION

1801 27th Street, Vero Beach, FL 32960 772- 226-1260

ELECTRICAL SERVICE CHANGE AFFIDAVIT

Building Permit Number: \_\_\_\_\_

Job Address: \_\_\_\_\_

Electrical Contractor: \_\_\_\_\_

Qualifier: \_\_\_\_\_

License Number: \_\_\_\_\_

I, \_\_\_\_\_, DO HEREBY AFFIRM:
Print qualifier name

That I take full responsibility for the electrical work performed under the above permit. I also affirm that I have read and understand the "ELECTRICAL SERVICE CHANGE PROCEDURES FOR ELECTRICAL CONTRACTORS" and agree to fully abide by them. All work will be performed to the requirements of the NATIONAL ELECTRICAL CODE and the FLORIDA BUILDING CODE (latest edition).

I further understand that:

This procedure is a privilege being granted to licensed Electrical Contractors only and may be revoked by the Authority Having Jurisdiction at anytime for just cause.

By signing the enclosed affidavit, the Electrical Contractor is taking full responsibility for the work performed.

IF ANY UNSAFE OR POTENTIALLY LIFE THREATENING DEFFICIENCIES ARE FOUND AT INSPECTION THE INSPECTOR WILL NOTIFY THE UTILITY FOR IMMEDIATE DISCONNECTION AND YOUR PRIVILEGES WILL BE REVOKED!

Qualifier Signature

Date

Table with 2 columns: Acknowledgement for Person in an Individual Capacity, Acknowledgement for Person in a Representative Capacity. Each column contains a notary acknowledgment form with fields for state, date, notary name, and signature.



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**ELECTRICAL SERVICE CHANGE PROCEDURE FOR ELECTRICAL CONTRACTORS**

In an effort to enable licensed Electrical Contractors to perform electrical service changes more efficiently the Building Division has instituted the following procedure.

1. Come to the Building Division to pull a permit.
2. License holder signs a notarized affidavit (attachment 1) and schedules an inspection for the day after the completion of the service change.
3. Upon receipt of the affidavit, the Building Division will then notify the appropriate utility that service may be restored when notified by the Electrical Contractor.
4. Electrical Contractor performs the permitted work and calls the utility for reconnection of the service.
- 5. Electrical Contractor ensures that the structure is accessible for inspection.**
6. Electrical Contractor corrects any deficiencies found during inspection.
7. Electrical Contractor calls for re-inspection.
8. A passing Final will closeout the permit.

This procedure is a ***privilege*** being granted to **licensed Electrical Contractors only** and may be revoked by the Authority Having Jurisdiction at anytime for just cause.

By signing the enclosed affidavit the Electrical Contractor is taking full responsibility for the work performed.

**IF ANY UNSAFE OR POTENTIALLY LIFE THREATENING DEFICIENCIES ARE FOUND AT INSPECTION THE INSPECTOR WILL NOTIFY THE UTILITY FOR IMMEDIATE DISCONNECTION AND YOUR PRIVILEGES UNDER THIS PROCEDURE WILL BE REVOKED!**

Revised 9/2021