



INDIAN RIVER COUNTY/CITY OF VERO BEACH  
BUILDING DIVISION

1801 27<sup>th</sup> Street, Vero Beach, FL 32960 772 226-1260

# Request for Permit Extension

Please submit this form via email or drop off at the Building Division.

Email: [buildingsupportspecialist@ircgov.com](mailto:buildingsupportspecialist@ircgov.com)

**Permit #:** \_\_\_\_\_

Property Address: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone#: \_\_\_\_\_ Email: \_\_\_\_\_

Owner: \_\_\_\_\_ Phone#: \_\_\_\_\_ Email: \_\_\_\_\_

FBC 105.3.2 Time Limitation of Application:  
An application for a permit for any proposed work shall be deemed to have been abandoned becoming null and void 180 days after the date of filing, unless such application has been pursued in good faith or a permit has been issued; except that the building official is authorized to grant one or more extensions of time for additional periods not exceeding 90 days each. The extension shall be required in writing and justifiable cause demonstrated.

*Permit must be in good standing at the time of request. If permit has expired, additional fees may be required and permit holder must follow the Expired Permit Process/Policy.*

Scope of Work:  
\_\_\_\_\_  
\_\_\_\_\_

Has Work Commenced:  YES  NO  
Date of Last Approved Inspection: \_\_\_\_\_  
Justifiable Reason for Extension: \_\_\_\_\_  
\_\_\_\_\_

Estimated Time for Extension: \_\_\_\_\_ (Not to exceed 90 days per FBC 105.3.2)  
Date: \_\_\_\_\_

Signature of Qualifier/Permit Holder \_\_\_\_\_

Print Name \_\_\_\_\_

**For Office Use Only**  
 Extension Granted for \_\_\_\_\_ day period by \_\_\_\_\_  
Building Division Staff Member

**If extension request denied indicate reason:**  
\_\_\_\_\_  
\_\_\_\_\_

Applicant emailed copy of this form