



INDIAN RIVER COUNTY/CITY OF VERO BEACH  
BUILDING DIVISION

1801 27<sup>th</sup> Street, Vero Beach, FL 32960 772- 226-1260

## **Generator Permit Checklist**

***The following items are required with submission of your permit application:***

- **Indian River County/City of Vero Beach Generator permit application completed.**
- **Owner/Builder Disclosure Statement when applicable.**
- **Documentation that verifies job value. Examples include a copy of the signed contract between the owner and contractor or a signed estimate, etc.**
- **Submittals require 4 copies of the following:**
  - **Survey (See below for requirements)**
  - **Generator Manufacturer Specifications**
  - **Electrical Riser Diagram and Load Calculations**
- **A legible survey or site plan indicating location of proposed generator and distances from property lines and structures. Please note that generators shall be located a minimum distance of 5 feet from windows, doors and air intake locations. Location should clearly be indicated in ink (no highlighted plans please).**
- **Requires approval from the Planning Division and the Public Works Department having jurisdiction.**
- **Generators in Flood Zones other than X must be elevated a minimum of 1 foot above Base Flood Elevation. An Elevation Certificate must be submitted prior to Final Inspection.**
- **Submitted documents should also include the Generator Manufacturer Specifications, Electrical Riser Diagram and Load Calculations for review.**
- **If property is on a septic system, the Environmental Health Department will need to approve the generator location. Additionally, if generator has a diesel tank of 550 gallons or more will require Health Dept. approval.**
- **Commercial Generators will require signed and sealed plans from a Florida licensed Design Professional indicating Wind Design Criteria, Slab Details and Anchorage Details.**
- **Commercial Generators will also need to be reviewed by the Indian River County Fire Prevention Bureau.**
- **Commercial locations may also require Administrative Approval from the Planning Division.**
- **A Recorded Notice of Commencement (NOC) preferred to be submitted with application but must be submitted prior to first inspection if job value exceeds \$2500.**
- **Applicants are advised that Building Permit Applications are considered incomplete until all other IRC/COVB Departments and other Governmental agency reviews are completed and approved. The Building Permit Application will be routed to other departments, even if considered incomplete, in order to expedite the review process. The Building Permit Application review and approval time clock does not start until the application is deemed a Complete Application.**

*Additional documents may be requested at any time during the permitting process. For permitting and submittal questions please contact the Building Division at 772-226-1260.*



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# Generator Permit Application

SCOPE OF WORK:  NEW  REPLACEMENT

Parcel #: \_\_\_\_\_ JOB ADDRESS: \_\_\_\_\_

JOB DESCRIPTION: \_\_\_\_\_

Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Contractor FAX: \_\_\_\_\_

Contractor License Number: \_\_\_\_\_ IRC Certificate #: \_\_\_\_\_

Engineer: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Contract Price: \_\_\_\_\_  RESIDENTIAL  COMMERCIAL

## The below information must be completed for review.

**Generator Distance from Structure:** \_\_\_\_\_ **Ft.**

**Generator Distance from Building Openings:** \_\_\_\_\_ **Ft.**

**Generator Distance from closest Source of Ignition:** \_\_\_\_\_ **Ft.**

**Generator Distance from Property Lines:** *Indicate all applicable*

**Side:** \_\_\_\_\_ **Ft.**      **Rear:** \_\_\_\_\_ **Ft.**      **Front:** \_\_\_\_\_ **Ft.**

**Important Notice- Generators located in Flood Zones other than X must be elevated a minimum of 1 foot above Base Flood Elevation. An Elevation Certificate must be submitted prior to Final Inspection.**

***Generator installations must comply with NFPA 37 and current National Electrical Code Requirements.***



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Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit, and that all work will be performed to meet the standards of all laws regulating construction, insurance, and worker's compensation. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS AND AIR CONDITIONER, ETC. Properties on which earth spills or other debris falls shall be cleaned immediately. All streets, sidewalks, and curbs damaged due to this construction shall be repaired to the satisfaction of the Engineering Department prior to the issuance of Certificate of Completion. IN APPLYING FOR THIS PERMIT, I HEREBY ATTEST THAT I HAVE THE KNOWLEDGE AND UNDERSTANDING OF ALL THAT IS REQUIRED BY THE FLORIDA BUILDING CODE AND ALL LAWS AND REGULATIONS PERTAINING TO PERFORMING AND COMPLETING THIS TYPE OF WORK.

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Owner Signature

Contractor Signature

Acknowledgement for Person in an Individual Capacity

State of Florida, County of \_\_\_\_\_ The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_ by \_\_\_\_\_

who is  personally known or  produced identification
Type of ID Produced \_\_\_\_\_
Printed Name of Notary \_\_\_\_\_
Signature of Notary \_\_\_\_\_
Notary Seal

State of Florida, County of \_\_\_\_\_ The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_ by \_\_\_\_\_

who is  personally known or  produced identification
Type of ID Produced \_\_\_\_\_
Printed Name of Notary \_\_\_\_\_
Signature of Notary \_\_\_\_\_
Notary Seal

Acknowledgement for Person in a Representative Capacity

State of Florida, County of \_\_\_\_\_ The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, by \_\_\_\_\_ (Name of Person) as \_\_\_\_\_ ( Explain

Representative Capacity) for \_\_\_\_\_ (Name of Party on Behalf of Whom Instrument was Executed).

who is  personally known or  produced identification
Type of ID Produced \_\_\_\_\_
Printed Name of Notary \_\_\_\_\_
Signature of Notary \_\_\_\_\_
Notary Seal

State of Florida, County of \_\_\_\_\_ The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, by \_\_\_\_\_ (Name of Person) as \_\_\_\_\_ ( Explain Representative

Capacity) for \_\_\_\_\_ (Name of Party on Behalf of Whom Instrument was Executed).

who is  personally known or  produced identification
Type of ID Produced \_\_\_\_\_
Printed Name of Notary \_\_\_\_\_
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Notary Seal