



INDIAN RIVER COUNTY/CITY OF VERO BEACH
BUILDING DIVISION

1801 27th Street, Vero Beach, FL 32960 772-226-1260

Swimming Pool Permit Checklist

The following items are required with submission of your permit application:

- **A completed Indian River County/City of Vero Beach Swimming Pool permit application.**
- **Owner/Builder Disclosure Statement when applicable.**
- **Documentation that verifies job value. Examples include a copy of the signed contract between the owner and contractor or a signed estimate, etc.**
- **Applicant will need to submit 4 copies of the below information:**
 - **Legible survey or plot plan showing proposed pool location along with distances from structure, property lines and easements.**
 - **Signed and Sealed plans by a Florida Licensed Design Professional.**
 - **For Commercial Swimming Pools the applicant must provide proof of Operating Permit Application with the Department of Health.**
 - **Soils Investigation reports are required for all waterfront properties that border the Atlantic Ocean, Indian River Lagoon, Sebastian River and their associated canals. Soils Investigation reports are also required for the following subdivisions: Vero Isles, Cache Cay, The Moorings #5 (The Anchor), Riverboat Club, Kingswood and Savannah Oaks.**
 - **Swimming Pools and Spas being constructed seaward of the 1987 Coastal Construction Control Line require a Soils Investigation Report and approval by the Florida Department of Environmental Protection.**
 - **Swimming Pools and Spas being constructed on a site serviced by a Septic System will require Health Department approval.**
 - **Pools located in a Coastal High Hazard Flood Zone will require compliance with ASCE 24.**
 - **Pool plans must clearly indicate the proposed pool barrier.**
 - **TDH calculation for pool and/or spa.**
 - **Above Ground Pool applications require 3 legible surveys or site plans indicating distance to structure and property lines. Applicant will need to provide a copy of pool specs from the manufacturer and provide clarification on type of pool barrier proposed.**
 - **Tiles located inside the pool that provide footing for bathers must be slip-resistant. Tile must have a minimum DCOF of 0.43. If applicant elects to use a slip-resistant coating, applicant must seek approval from the Building Official and provide documentation on product. If approved applicant must provide a certification letter stating name of product and date applied to tiles. Certification letter should be submitted prior to Dry-Final Inspection.**
- **Pools are also reviewed by the Planning Department and Public Works Department having jurisdiction.**
- **A Recorded Notice of Commencement (NOC) preferred to be submitted with application but must be submitted prior to first inspection if job value exceeds \$2500.**
- **Applicants are advised that Building Permit Applications are considered incomplete until all other IRC/COVB Departments and other Governmental agency reviews are completed and approved. The Building Permit Application will be routed to other departments, even if considered incomplete, in order to expedite the review process. The Building Permit Application review and approval time clock does not start until the application is deemed a Complete Application.**

Additional documents may be requested at any time during the permitting process. For permitting and submittal questions please contact the Building Division at 772-226-1260.



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General Information and Requirements

Definitions:

SWIMMING POOL, PRIVATE- Any structure, located in a residential area, that is intended for swimming or recreational bathing and contains water over 24 inches deep including but not limited to in-ground, above-ground, and on-ground swimming pools, hot tubs and non-portable spas. Requires a permit.

PORTABLE POOL- A prefabricated swimming pool that is less than 24 inches deep and does not exceed 5000 gallons and are installed entirely above ground. Does not require a permit.

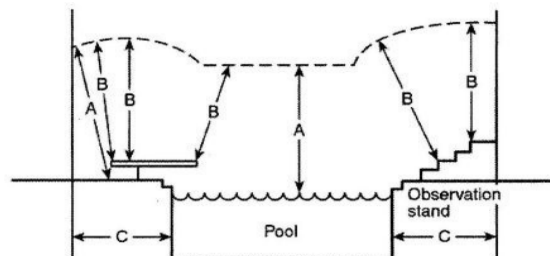
Requirements:

1. All pools must comply with one or more of the following code sections: FBC Residential 4501, FBC Building 454, State Statute Section 515 and ANSI 3, 5, 7 & 8.
2. Placement of pools shall maintain clearances from overhead conductors, communication tables and underground wiring per NEC 680.9.

Table 680.9(A)

Insulated Cables, 0-750 Volts to Ground, Supported On and Cabled Together with a Solidly Grounded Bare Messenger Or Solidly Grounded Neutral Conductor	All Other Conductors Voltage to Ground	
	0 through 15 kV	Over 15 through 50 kV

Clearance Parameters	m	ft	m	ft	m	ft
A. Clearance in any direction to the water level, edge of water surface, base of diving platform or permanently anchored raft.	6.9	22.5	7.5	25	8.0	27
B. Clearance in any direction to the observation stand, tower, or diving platform	4.4	14.5	5.2	17	5.5	18
C. Horizontal limit of clearance measured from inside wall of the pool	This limit shall extend to the outer edge of the structures listed in A and B of this table but not less than 3 m (10ft.)					





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3. All pools must comply with the requirements of the **Current National Electric Code (NEC) Article 680** (Swimming Pools, Fountains and Similar Installations). Listed below is a basic overview of Article 680. This is not an all inclusive list of all the requirements of the NEC.
4. **Commercial Pools-** All commercial pools must comply with Section 454 of the Florida Building Code and will be routed to the Florida Department of Health for review.
5. **Wiring Methods-** Wiring methods used in conjunction with permanently installed swimming pools, spas , hot tubs or hydromassage bathtubs shall be installed in accordance with currently adopted NEC requirements.
6. **Underground Wiring Methods-** Must comply with NEC 300.5 and 680.11.
7. **Receptacle Outlets-** Where a permanently installed pool is installed, no fewer than one (1) 125volt, 15 or 20 ampere receptacle on a general purpose branch circuit shall be located not less than 6 ft. from, and not more than 20 ft. from the inside wall of the pool. This receptacle shall not be located more than 6 ft. 6 in. above the floor, platform or grade serving the pool. [NEC 680.22 (A)(1)]
8. **GFCI Protection-** All 15- and 20-ampere, single-phase, 125-volt receptacles located within 20 ft. of the inside walls of a pool shall be protected by a ground-fault circuit interrupter.
9. **Equipotential Bonding-** Must comply with NEC 680.26. This shall also include all fixed metal parts within 5 ft. of the inside wall of the pool and not separated by a permanent barrier.
10. **Pool Water-**Where none of the bonded parts are in direct connection with the pool water, the pool water shall be in direct contact with an approved corrosion-resistant conductive surface that exposes not less than 9 in.² of surface area to the pool water at all times.
11. **Barrier Requirements-** All residential pools must comply with FBC Residential Section 4501.17 for in-ground swimming pools. Above-ground pools must comply with FBC Residential Section 450.17.1.10. This code section states that where an above-ground pool structure is used as a barrier or where a barrier is mounted on top of the pool structure and the means of access is a ladder or steps, the ladder or steps either shall be capable of being secured, locked or removed to prevent access or the ladder or steps shall be surrounded by a barrier that meets the requirements of FBC Residential Section 4501.17. When the ladder or steps are secured, locked or removed, any opening created shall not allow the passage of a 4-inch diameter sphere.
12. If a fence is to be installed as part of the barrier and the fence will surround the immediate pool area, there will be no additional permit fees for the fence.
13. Pools may not be installed over septic systems or underground electrical laterals.



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APPLICATION FOR POOL PERMIT

Form with multiple sections for pool permit application, including checkboxes for residential/commercial, swimming pool types, utility connections, electric lines, and pool barrier information.

PARCEL #: _____

JOB ADDRESS: _____ SUBDIVISION: _____

Owner: _____ Phone: _____

Contractor: _____ Phone: _____ Email: _____

Contractor FAX: _____

Contractor License Number: _____ IRC Certificate Number: _____

Engineer: _____ Phone: _____ Email: _____

Job Value: \$ _____

*NOTE: IF A SCREENED ENCLOSURE WILL BE USED INSTEAD OF A FENCE, A SEPARATE PERMIT IS REQUIRED. PERMIT FEE FOR SCREENED ENCLOSURE IS NOT INCLUDED IN PACKAGE SET FEE.



INDIAN RIVER COUNTY/ CITY OF VERO BEACH BUILDING DIVISION

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit, and that all work will be performed to meet the standards of all laws regulating construction, insurance, and worker's compensation. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS AND AIR CONDITIONER, ETC. Properties on which earth spills or other debris falls shall be cleaned immediately. All streets, sidewalks, and curbs damaged due to this construction shall be repaired to the satisfaction of the Engineering Department prior to the issuance of Certificate of Completion. IN APPLYING FOR THIS PERMIT, I HEREBY ATTEST THAT I HAVE THE KNOWLEDGE AND UNDERSTANDING OF ALL THAT IS REQUIRED BY THE FLORIDA BUILDING CODE AND ALL LAWS AND REGULATIONS PERTAINING TO PERFORMING AND COMPLETING THIS TYPE OF WORK.

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Owner Signature

Contractor Signature

Acknowledgement for Person in an Individual Capacity

State of Florida, County of _____ The foregoing instrument was acknowledged before me by means of physical presence or online notarization this _____ day of _____, 20 _____ by _____

who is personally known or produced identification Type of ID Produced _____ Printed Name of Notary _____ Signature of Notary _____ Notary Seal

State of Florida, County of _____ The foregoing instrument was acknowledged before me by means of physical presence or online notarization this _____ day of _____, 20 _____ by _____

who is personally known or produced identification Type of ID Produced _____ Printed Name of Notary _____ Signature of Notary _____ Notary Seal

Acknowledgement for Person in a Representative Capacity

State of Florida, County of _____ The foregoing instrument was acknowledged before me by means of physical presence or online notarization this _____ day of _____, 20 _____, by _____ (Name of Person) as _____ (Explain

Representative Capacity) for _____ (Name of Party on Behalf of Whom Instrument was Executed).

who is personally known or produced identification Type of ID Produced _____ Printed Name of Notary _____ Signature of Notary _____ Notary Seal

State of Florida, County of _____ The foregoing instrument was acknowledged before me by means of physical presence or online notarization this _____ day of _____, 20 _____, by _____ (Name of Person) as _____ (Explain Representative

Capacity) for _____ (Name of Party on Behalf of Whom Instrument was Executed).

who is personally known or produced identification Type of ID Produced _____ Printed Name of Notary _____ Signature of Notary _____ Notary Seal



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Job Address:

ELECTRICAL SUB-CONTRACTOR INFORMATION:

BUSINESS NAME: COMP CARD NUMBER:

I hereby certify that I am performing the electrical work for the project listed at the above referenced construction location.

Date Qualifier's Signature

NOTARY AS TO CONTRACTOR:

Table with 2 columns: Acknowledgement for Person in an Individual Capacity, Acknowledgement for Person in a Representative Capacity. Includes fields for State of Florida, County, date, and notary information.

PLUMBING SUB-CONTRACTOR INFORMATION:

BUSINESS NAME: COMP CARD NUMBER:

I hereby certify that I am performing the plumbing work for the project listed at the above referenced construction location.

Date Qualifier's Signature

NOTARY AS TO CONTRACTOR:

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Job Address:

POOL BARRIER SUB-CONTRACTOR OR OWNER:

BUSINESS NAME: COMP CARD NUMBER:

I hereby certify that I am performing the pool barrier/safety cover for the project listed at the above referenced construction location.

Date Qualifier's Signature

NOTARY AS TO CONTRACTOR:

Table with 2 columns: Acknowledgement for Person in an Individual Capacity, Acknowledgement for Person in a Representative Capacity. Includes fields for State of Florida, County, date, and notary information.

STRUCTURAL SUB-CONTRACTOR:

BUSINESS NAME: COMP CARD NUMBER:

I hereby certify that I am performing the structural work for the project listed at the above referenced construction location.

NOTARY AS TO CONTRACTOR: Date Qualifier's Signature

Table with 2 columns: Acknowledgement for Person in an Individual Capacity, Acknowledgement for Person in a Representative Capacity. Includes fields for State of Florida, County, date, and notary information.