

DATE: _____

INDIAN RIVER COUNTY
PUBLIC WORKS PUBLIC RECORDS REQUEST
THIS FORM IS OPTIONAL AND NOT REQUIRED FOR PUBLIC RECORDS REQUEST
1801 27th Bldg. A VERO BEACH, FL 32960
Phone (772) 226-1283 Fax (772) 778-9391

TYPE OF REQUEST:

DESCRIPTION OF REQUEST:

HOW DO YOU WISH TO BE NOTIFIED?
You have the right to remain anonymous

CONTACT NAME _____

ADDRESS _____

TELEPHONE # _____ EMAIL _____

OTHER _____

CHARGES: Single sided copies to 8 ½" x 11" = \$.15 Single sided copies to 8 ½" x 14" = \$.15 Double sided copies to 8 ½" x 14" = \$.20 Engineering size drawings, 11" x 17" = \$.20 Engineering size drawings, 24" x 36" = Actual Cost (out-sourced) Xerographic size drawings, 24" x 36" = \$3.00 CD request = \$10.00	TOTAL DUE FROM CUSTOMER: _____ <i>Please note: Exact change or check only.</i> Make checks out to: INDIAN RIVER COUNTY BOCC
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All labor provided beyond 30 minutes will be charged at the full hourly rate of a staff members calculated salary with benefits able to complete the task.

Public Works is NOT the custodian of Plats; those are held by the Clerk's Office in the Courthouse and may be obtained there. Building Permits and Elevation Certificates are held by the Building Division and available with an Archive Request from the Building Division.